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Award

## **Advisory and Support Service**

Tendring District Council

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054756

Procurement identifier (OCID): ocds-h6vhtk-04ec4c ([view related notices](#))

Published 8 September 2025, 3:53pm

## **Scope**

## **Reference**

EPP0183

## **Description**

The Council wishes to procure services for the purpose of providing an advice and guidance service offering direct support with some limited potential signposting, where necessary, for residents of the area with a focus on those most in need, subject to an agreed level of funding and to a defined level of service as hereinafter provided.

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## **Contract 1**

### **Supplier**

- CITIZENS ADVICE BUREAU TENDRING

### **Contract value**

- £400,000 excluding VAT
- £480,000 including VAT

Above the relevant threshold

### **Award decision date**

5 September 2025

### **Date assessment summaries were sent to tenderers**

8 September 2025

### **Standstill period**

- End: 17 September 2025
- 8 working days

### **Earliest date the contract will be signed**

18 September 2025

## **Contract dates (estimated)**

- 1 October 2025 to 30 September 2029
- Possible extension to 30 September 2031
- 6 years

Description of possible extension:

If the authority wishes to extend the agreement, it shall give the supplier at least three months written notice of such intention before the expiry of the initial term.

## **Main procurement category**

Services

## **CPV classifications**

- 72253000 - Helpdesk and support services

## **Contract locations**

- UKH3 - Essex

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## **Information about tenders**

- 2 tenders received
- 2 tenders assessed in the final stage:
  - 0 submitted by small and medium-sized enterprises (SME)

- 1 submitted by voluntary, community and social enterprises (VCSE)
- 1 supplier awarded contracts
- 1 supplier unsuccessful (details included for contracts over £5 million)

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## Procedure

### Procedure type

Open procedure

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## Supplier

### CITIZENS ADVICE BUREAU TENDRING

- Companies House: 04345160
- Public Procurement Organisation Number: PYGT-3218-CHWM

18 Carnarvon Road

Clacton-On-Sea

CO15 6QF

United Kingdom

Email: [emma.funnell@cabtendring.org.uk](mailto:emma.funnell@cabtendring.org.uk)

Website: <http://www.cabtendring.org>

Region: UKH34 - Essex Haven Gateway

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): Yes

Supported employment provider: No

Public service mutual: No

Contract 1

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## Contracting authority

### Tendring District Council

- Public Procurement Organisation Number: PPWL-8775-PCGW

Town Hall

Clacton-on-Sea

CO15 1SE

United Kingdom

Email: [procurement@tendringdc.gov.uk](mailto:procurement@tendringdc.gov.uk)

Region: UKH34 - Essex Haven Gateway

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### Essex County Council

Summary of their role in this procurement: Undertaking the Procurement on behalf of Tendring District Council

- Public Procurement Organisation Number: PWVM-4844-NRQH

County Hall, Market Road

Chelmsford

CM1 1QH

United Kingdom

Email: [ProcurementSandA@essex.gov.uk](mailto:ProcurementSandA@essex.gov.uk)

Region: UKH36 - Heart of Essex

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## Contact organisation

Contact Tendring District Council for any enquiries.