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Tender

Provision of Certified Mechanical Handling Equipment Services

Driver and Vehicle Licensing Agency

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054629

Procurement identifier (OCID): ocds-h6vhtk-0595c5 ([view related notices](#))

Published 8 September 2025, 1:05pm

Scope

Reference

CRN/25/04

Description

The Agency has a requirement to ensure all staff operating forklift trucks and electric pallet trucks comply with government legislation and industry standards, specifically Road Transport Industry Training Board (RTITB) certification.

The Agency utilises forklift trucks and electric pallet trucks across its stores and operational areas to facilitate business activities

The DVLA requires various health and safety certified training courses to support staff training and development.

Total value (estimated)

- £52,000 excluding VAT
- £65,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 20 October 2025 to 19 October 2028
- 3 years

Main procurement category

Services

CPV classifications

- 80500000 - Training services

Contract locations

- UK - United Kingdom

Participation

Conditions of participation

Completion of ITT Pack

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

15 September 2025, 12:00pm

Tender submission deadline

3 October 2025, 12:00pm

Submission address and any special instructions

DVLA has issued this procurement opportunity via the Department for Transport's (DfT) sourcing portal, Jaggaer.

To read the ITT documentation, and submit a response or bid, you will need to be registered as a supplier on Jaggaer, using the following link:

<https://dft.app.jaggaer.com>

You will then need to search for the following ITT number : ITT_2792

Note that you will require a DUNS number (Dun and Bradstreet) to register on Jaggaer. If you do not know your number, search for it via the following link:

<https://www.dnb.co.uk/duns-number/lookup.html>

If a DUNS number is not found, follow the guidance on how to acquire one.

If you have any technical issues registering, contact Jaggaer's helpdesk:

0800 069 8630

help_uk@jaggaer.com

Tenders may be submitted electronically

Yes

Award criteria

Contract will be awarded after evaluation of quality/price

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Driver and Vehicle Licensing Agency

- Public Procurement Organisation Number: PYVZ-4215-PGYM

Longview Road

Morriston

SA6 7JL

United Kingdom

Contact name: Dylan Thomas

Email: sourcetopay.helpdesk@dvla.gov.uk

Region: UKL18 - Swansea

Organisation type: Public authority - central government