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Tender

Microsoft Licensing Agreement

Pool Re Services Limited

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054604

Procurement identifier (OCID): ocds-h6vhtk-0595b7

Published 8 September 2025, 12:05pm

Scope

Reference

PRE00240

Description

Pool Re are looking to appoint a supplier for Microsoft Licenses.

Our current agreement expires on 23rd November 2025, with all our licenses due for renewal at this time. We are tendering for 12-month agreement, and during this contract period may wish to purchase additional licenses (at the same cost as contracted).

The agreement shall give Pool Re the right to extend the contract for up to two additional periods of 12 months.

Suppliers must be a Microsoft Solutions Partner.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Document-creation-software->

<package./497M7SJG5J>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/497M7SJG5J>

Total value (estimated)

- £0 excluding VAT
- £0 including VAT

Below the relevant threshold

Contract dates (estimated)

- 21 November 2025 to 20 November 2026
- Possible extension to 20 November 2028
- 3 years

Description of possible extension:

2 x 12 month extensions will be permitted in the agreement.

Main procurement category

Services

CPV classifications

- 48310000 - Document creation software package

- 48422000 - Software package suites
- 72000000 - IT services: consulting, software development, Internet and support

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

15 September 2025, 2:00pm

Tender submission deadline

25 September 2025, 2:00pm

Submission address and any special instructions

<https://www.delta-esourcing.com/respond/497M7SJG5J>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Cost	Price	100%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Pool Re Services Limited

- Public Procurement Organisation Number: PMWL-1715-XLYD

Equitable House, 47 King William Street

London

EC4R 9AF

United Kingdom

Contact name: Steve Bradley

Telephone: 02073377170

Email: commercialservices@poolre.co.uk

Region: UKI31 - Camden and City of London

Organisation type: Public authority - sub-central government