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Tender

Provision of Leadership and Management Training

City of York Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054543

Procurement identifier (OCID): ocds-h6vhtk-05958e

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Scope

Reference

103151

Description

Provision of CYC's leadership and management training.

Using two Lots.

Further information available via Yortender.

Total value (estimated)

- £120,000 excluding VAT

- £144,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 3 November 2025 to 2 November 2028
- Possible extension to 2 November 2029
- 4 years

Description of possible extension:

12 months extension.

Available for both Lots.

Main procurement category

Services

CPV classifications

- 79632000 - Personnel-training services
- 79633000 - Staff development services
- 80511000 - Staff training services

Contract locations

- UKE21 - York

Lot 1. Lot 1

Description

Details available in tender documents.

Value given in this notice is an estimate based on 50% of the budget. Actual value of Lot is uncertain.

Training Required Includes:

Having a Difficult Conversation

Coaching Conversations

Managing Performance Effectively

Management Skills (leading a team)

Leading People Through Change

Coaching Faculty Annual Refresher/CPD Training

Lot value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

Lot 2. Lot 2

Description

Details available in tender documents.

Value given in this notice is an estimate based on 50% of the budget. Actual value of Lot is uncertain.

Recruitment and Selection

Conducting Investigations

Attendance Management

Managing Capability

Managing Disability and Supporting Employess with Disabilities and Long-term Health Conditions

Bullying and Harassment/Dignity at Work

Managing a Disciplinary Procedure

Handling an Employee Grievance

Lot value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Conditions of participation

Lot 1. Lot 1

Lot 2. Lot 2

Further details available on Yortender

Particular suitability

Lot 1. Lot 1

Lot 2. Lot 2

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

19 September 2025, 12:00pm

Tender submission deadline

26 September 2025, 12:00pm

Submission address and any special instructions

<https://yortender.eu-supply.com>

Project reference is 103151

Tenders may be submitted electronically

Yes

Award criteria

60/40 Quality/Price split

Answers to quality questions will be used for both Lots 1 and 2 (only need to complete the quality questions once).

Further details available in tender documents.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

City of York Council

- Public Procurement Organisation Number: PQVW-9426-LDJV

West Offices, Station Rise

York

YO1 6GA

United Kingdom

Email: procurement@york.gov.uk

Region: UKE21 - York

Organisation type: Public authority - sub-central government