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Tender

## **Provision of Leadership and Management Training**

City of York Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054543

Procurement identifier (OCID): ocds-h6vhtk-05958e

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### **Scope**

### **Reference**

103151

### **Description**

Provision of CYC's leadership and management training.

Using two Lots.

Further information available via Yortender.

### **Total value (estimated)**

- £120,000 excluding VAT

- £144,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 3 November 2025 to 2 November 2028
- Possible extension to 2 November 2029
- 4 years

Description of possible extension:

12 months extension.

Available for both Lots.

### **Main procurement category**

Services

### **CPV classifications**

- 79632000 - Personnel-training services
- 79633000 - Staff development services
- 80511000 - Staff training services

### **Contract locations**

- UKE21 - York

## **Lot 1. Lot 1**

### **Description**

Details available in tender documents.

Value given in this notice is an estimate based on 50% of the budget. Actual value of Lot is uncertain.

Training Required Includes:

Having a Difficult Conversation

Coaching Conversations

Managing Performance Effectively

Management Skills (leading a team)

Leading People Through Change

Coaching Faculty Annual Refresher/CPD Training

### **Lot value (estimated)**

- £60,000 excluding VAT
- £72,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

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## **Lot 2. Lot 2**

### **Description**

Details available in tender documents.

Value given in this notice is an estimate based on 50% of the budget. Actual value of Lot is uncertain.

Recruitment and Selection

Conducting Investigations

Attendance Management

Managing Capability

Managing Disability and Supporting Employess with Disabilities and Long-term Health Conditions

Bullying and Harassment/Dignity at Work

Managing a Disciplinary Procedure

Handling an Employee Grievance

### **Lot value (estimated)**

- £60,000 excluding VAT
- £72,000 including VAT

**Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Conditions of participation**

**Lot 1. Lot 1**

**Lot 2. Lot 2**

Further details available on Yortender

### **Particular suitability**

**Lot 1. Lot 1**

**Lot 2. Lot 2**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

19 September 2025, 12:00pm

### **Tender submission deadline**

26 September 2025, 12:00pm

## **Submission address and any special instructions**

<https://yortender.eu-supply.com>

Project reference is 103151

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

60/40 Quality/Price split

Answers to quality questions will be used for both Lots 1 and 2 (only need to complete the quality questions once).

Further details available in tender documents.

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## Contracting authority

### City of York Council

- Public Procurement Organisation Number: PQVW-9426-LDJV

West Offices, Station Rise

York

YO1 6GA

United Kingdom

Email: [procurement@york.gov.uk](mailto:procurement@york.gov.uk)

Region: UKE21 - York

Organisation type: Public authority - sub-central government