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Contract

HR & Legal Advice Support Services

Transport for Wales

F03: Contract award notice

Notice identifier: 2025/S 000-054415

Procurement identifier (OCID): ocds-h6vhtk-04e4d7

Published 5 September 2025, 4:27pm

Section I: Contracting authority

I.1) Name and addresses

Transport for Wales

3 Llys Cadwyn, Taff Street

Pontypridd

CF37 4TH

Email

Procurement@tfw.wales

Telephone

+44 2921673434

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://tfw.wales>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA50685

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR & Legal Advice Support Services

Reference number

C001159.00

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

Transport for Wales (TfW) and its subsidiaries seek employment law advice for an initial period of three years via an annual membership/subscription model which includes (but not limited to) legal support, face-to-face and also via a helpline service. Employment Tribunals (ET) support, to include up to a possible six employment tribunals, settling SA's and COT3s alike. Also, delivering bi-annual legal updates to the wider team at our HQ in Pontypridd.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £297,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79111000 - Legal advisory services
- 79110000 - Legal advisory and representation services
- 79100000 - Legal services

- 79140000 - Legal advisory and information services
- 79112000 - Legal representation services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

TfW and its subsidiaries seek legal employment law advice for an initial period of three years via an annual membership/subscription model which includes (but not limited to) legal support, face-to-face and also via a helpline service. ET support, to include up to a possible six employment tribunals, settling SA's and COT3s alike. Also, delivering bi-annual legal updates to the wider team at our HQ in

Pontypridd.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-006157](#)

Section V. Award of contract

Contract No

C001159.00

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 August 2025

V.2.2) Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hugh James

Two Central Square

Cardiff

CF101FS

Telephone

+44 2922675112

Country

United Kingdom

NUTS code

- UKL22 - Cardiff and Vale of Glamorgan

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £297,000

Total value of the contract/lot: £297,000

Section VI. Complementary information

VI.3) Additional information

eTenderWales access codes:

Project_58645

Itt_115836

(WA Ref:155432)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom