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Tender

## **PQ0610 - Shelforce Vehicles**

Birmingham City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054374

Procurement identifier (OCID): ocds-h6vhtk-059527

Published 5 September 2025, 3:30pm

### **Scope**

### **Reference**

PQ0610

### **Description**

Birmingham City Council (the Council) is seeking to appoint an organisation for the provision of 2 vehicles for Shelforce. Shelforce is a King's Award-winning internal service within Birmingham City Council which manufactures Windows and Fire Doors for use primarily within the City's Social Housing Stock.

The contract for the goods will commence in September 2025 and will be in place for a maximum period of 4 years.

### **Specification**

Shelforce require 2 vehicles to deliver PVCu windows and doors, including Fire doors, as follows:

- Luton Van Type

- Similar to either of the 2 below:
  - o Citroen Relay Chassis Conversions Relay Lwfl Luton 35 L3 2.2 BlueHDI
  - o Renault easiloader Master Red Edition- Platform FWD 3T5 145.35 – L3H1 – GVW 3.5 T
- 4.5-meter body
- Upgraded rear springs
- Loading ramp
- Securing load clamps
- Painted to Shelforce colours including signage to be included in the cost quoted in the Pricing Schedule.
- Low and easy access to the back of the van is required.
- All vehicles must be hardwired and fitted with a cradle to accept up to 10-inch demountable tablet, with the cost of such incorporated into the tenderers bid price, the tenderer will assume the role of prime contractor and the hardwiring and cradle installation must occur at the manufacturers works or dealership PRIOR to delivery to the Council.
- All Vehicles to be fitted with a vinyl wrap to cab, and body. The supplier will allow for the cost of supply and fit within the quoted price. The wrap must be warranted for the life of the vehicle. The winning tenderer will be supplied with all artwork in an appropriate format. The tenderer will assume the role as prime contractor and the fitment will occur at the manufacturers works or dealership PRIOR to delivery to the Council
- All Vehicle to comply with Construction and Use regulations
- All vehicles to be registered with the DVLA
- All Vehicles to have 2 sets of Keys
- All vehicles to have air conditioning
- All Tyres to be of premium quality and 'Metric Sized'
- All vehicles to have height markers visible in the cab
- All vehicles to have a minimum of 3-year bumper to bumper warranty's- Tenderers are able to offer an extension to this if they wish, additional warranty years beyond the

minimum three-year period will be positively weighted and benefit from a higher cost score in the evaluation process.

- Suppliers are encouraged to propose extended warranty periods as part of their bid to enhance their competitive position.
- Tenderers to confirm maintenance and servicing requirements to ensure warranty's are maintained
- Tenderers to confirm all grades of oils and greases to be used to ensure longevity of the vehicles.
- Costs are to be provided in the pricing schedule (003) based on a 3 and 4 year lease.
- Payment will be by BACS upon receipt of a supplier invoice. Please note that we are unable to pay by Direct Debit.

The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register.

If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: [etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk).

Your completed quotation submission should be returned by 12:00 (noon) on Friday 26th September 2025 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

### **Total value (estimated)**

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 13 October 2025 to 12 October 2029
- 4 years

## **Main procurement category**

Goods

## **CPV classifications**

- 34100000 - Motor vehicles
- 34113000 - 4-wheel-drive vehicles
- 34136000 - Vans

## **Contract locations**

- UKG31 - Birmingham

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## **Submission**

### **Enquiry deadline**

19 September 2025, 12:00pm

### **Tender submission deadline**

26 September 2025, 12:00pm

## **Submission address and any special instructions**

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## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Quality will account for 40% of the overall award criteria. Price will account for 60% of the overall award criteria.

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## Contracting authority

### **Birmingham City Council**

- Public Procurement Organisation Number: PCJJ-4826-QMLZ

Council House, 1 Victoria Square

Birmingham

B1 1BB

United Kingdom

Contact name: Commercial and Procurement

Email: [etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk)

Website: <https://in-tendhost.co.uk/birminghamcc>

Region: UKG31 - Birmingham

Organisation type: Public authority - sub-central government