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Tender

WHC - Tree Supply 2025

Welwyn Hatfield Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054265

Procurement identifier (OCID): ocds-h6vhtk-0594e1 ([view related notices](#))

Published 5 September 2025, 12:52pm

Scope

Reference

C1158

Description

The Council is preparing for the planting season winter 2025 - 2026 and is seeking quotations for the supply of 279 trees of various species.

This tender is divided into 3 lots. The Council will award 3 separate contracts based on the lowest tendered price for each lot.

Each lot contains a distinct list of tree species to be supplied with options for providing substitute trees in accordance with the instructions; instructions on how to price each lot are provided in the price schedule spreadsheet to be completed by all tenderers.

Tenderers should complete and return the questionnaire in schedule 4 and the itemised price lists for lots they wish to tender for. Instructions on how to submit tenders is set out in section 2.4.

Tenderers can submit tenders for 1 or more lots.

Total value (estimated)

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 10 October 2025 to 12 December 2025
- 2 months, 3 days

Main procurement category

Goods

CPV classifications

- 03452000 - Trees

Lot 1. Tree Supply Lot 1

Description

The tree species (and variety or cultivar) detailed in Lot 1 have been selected as they are commonly available in tree nurseries and suppliers.

Lot value (estimated)

- £27,000 excluding VAT
- £32,400 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Tree Supply Lot 2

Description

The tree species (and variety or cultivar) detailed in Lot 2 have been selected as they are less commonly available in tree nurseries and suppliers than Lot 1.

Lot value (estimated)

- £9,000 excluding VAT
- £10,800 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are

the same for all lots.

Lot 3. Tree Supply Lot 3

Description

The tree species detailed in this list have been selected for the purpose of creating a more interesting, robust and diverse urban canopy. We have identified a preferred species suitable for the location and aesthetic outcome but accept that the species may not be in every nursery and that nurseries may have other species that we are unaware of. Therefore an alternative species will be considered acceptable provided it fits the stature and aim of the location.

Lot value (estimated)

- £4,000 excluding VAT
- £4,800 including VAT

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Conditions of participation

Lot 1. Tree Supply Lot 1

Lot 2. Tree Supply Lot 2

Lot 3. Tree Supply Lot 3

Set out in the tender documents

Particular suitability

Lot 1. Tree Supply Lot 1

Lot 2. Tree Supply Lot 2

Lot 3. Tree Supply Lot 3

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

17 September 2025, 12:00pm

Tender submission deadline

30 September 2025, 12:00pm

Submission address and any special instructions

<http://www.supplyhertfordshire.uk/>

Tenders may be submitted electronically

Yes

Award criteria

Full details are in the tender documents. Conditions of participation are in the tender documents. For each lot, the tenders will be evaluated on price only.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<http://www.supplyhertfordshire.uk/>

All tender documents are available through the web address above.

Contracting authority

Welwyn Hatfield Borough Council

- Public Procurement Organisation Number: PYHY-6394-TBPP

The Council Offices

Welwyn Garden City

AL8 6AE

United Kingdom

Email: procurement@welhat.gov.uk

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government