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Tender

First Aid Training Framework

Carmarthenshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-054010

Procurement identifier (OCID): ocds-h6vhtk-050f25 ([view related notices](#))

Published 4 September 2025, 3:29pm

Scope

Description

The Council wishes to set up a Framework that will provide First Aid Training related courses. There will be one Lot, where the chosen Provider(s) will provide all courses mentioned below:

Paediatric Emergency First Aid at Work (one day course)

First Aid at Work (three-day course)

Emergency First Aid at Work (one day course)

In addition to the training courses listed above, there will be a requirement for the Provider to include specialist content when required, such as but not limited to:

Anaphylaxis management

Managing catastrophic bleeding, and

Choking rescue techniques in Learning Disabilities settings

The training is delivered on an 'as required' basis, and Providers should note there may

be a need to deliver multiple courses at different venues across the Council on the same day. Training will be provided in Council premises i.e. libraries, schools, care homes etc. however, depending on course or team needs these may change during the course of the Framework Agreement, but will always remain within Council premises.

The Framework Agreement shall be for 3 years with an option to be extended for a further period of up to 12 months. A maximum of 3 providers will be appointed to the Framework.

Business Wales are available to provide tendering support. Further details of the types of support available from Business Wales can be found on

<https://businesswales.gov.wales/topics-and-guidance/tendering-and-supply-chain>

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 3 December 2025 to 2 December 2028
- Possible extension to 2 December 2029
- 4 years

Description of possible extension:

There is an option to extend this Framework by up to 12 months

Main procurement category

Services

CPV classifications

- 80000000 - Education and training services

Contract locations

- UKL14 - South West Wales

Participation

Conditions of participation

To assist you in locating these opportunities on the BRAVO E Procurement System the project code is: project_59947

As this is an Open procedure, Tenderers must ensure that all ITT questions are fully responded to. The following ITT Project codes may further assist you in locating the opportunities: ITT Code: itt_118698

Please also ensure you check the Attachments area for any documents/ information which may assist you with your submission or you are required to upload as part of your submission as per information contained within the tender pack.

Suppliers Instructions How to express interest in this Tender:

1. Register your company on the etenderwales portal (this is only required once)

- Browse to the eSourcing Portal: www.etenderwales.bravosolution.co.uk
- Click the "Suppliers register here" link
- Enter your correct business and user details
- Note the username you chose and click "Save" when complete
- You will shortly receive an email with your unique password (please keep this secure)

- Agree to the terms and conditions and click "continue"

2. Express an Interest in the Project

- Login to the portal with the username/password
- Click the "ITTs Open to All Suppliers" link. (These are Invitation to Tender Documents open to any registered supplier)
- Click on the relevant ITT to access the content.
- Click the "Express Interest" button at the top of the screen
- This will move the ITT into your "My ITTs" page. (This is a secure area reserved for your projects only)
- Click on the ITT code, you can now access any attachments by clicking the "Buyer Attachments" on the left hand side of the screen

3. Responding to the tender

- At the top of the screen you can choose to Create Response or Decline to Respond (please give a reason if declining)
- You can now use the Messages function on to communicate with the buyer and seek any clarification
- Note the deadline for completion, then follow the onscreen instructions to complete the ITT
- There may be a mixture of online & offline actions for you to perform (there is detailed online help available)

If you require any further assistance use the online help, or the BravoSolution help desk is available Mon - Fri (8am - 6pm) on:

- email: help@bravosolution.co.uk
- Phone: 0800 368 4850/ Fax: 020 7080 0480

Tenders or Requests to Participate must be sent to:

Official name:

www.etenderwales.bravosolution.co.uk

Postal Address:

Carmarthenshire County Council will be conducting this procurement exercise through the Value Wales e-Tendering portal. This can be found at www.etenderwales.bravosolution.co.uk, all information may be downloaded and returned through this channel.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

10 October 2025, 2:00pm

Tender submission deadline

16 October 2025, 2:00pm

Submission address and any special instructions

This procurement exercise will be conducted on <https://etenderwales.bravosolution.co.uk/home.html>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Quality	Quality	60.00%
Cost	Cost	40.00%

Procedure**Procedure type**

Below threshold - open competition

Special regime

Light touch

Contracting authority**Carmarthenshire County Council**

- Public Procurement Organisation Number: PTVL-7854-TMRZ

County Hall

Carmarthen

SA31 1JP

United Kingdom

Contact name: Hayley Davies

Email: HaLDavies@carmathenshire.gov.uk

Website: <https://www.carmarthenshire.gov.uk>

Region: UKL14 - South West Wales

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales