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Contract

## **Alternative Provision - Active Support**

CHILTERN LEARNING TRUST

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-053604

Procurement identifier (OCID): ocids-h6vhtk-058498 ([view related notices](#))

Published 3 September 2025, 3:04pm

### **Scope**

### **Description**

The provision of student support services to schools within Chiltern Learning Trust

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## **Contract 1. Alternative provision (Active Support) student support services**

### **Supplier**

- ACTIVE SUPPORT EDUCATION CENTRE LTD

## **Contract value**

- £1,500,000 excluding VAT
- £1,800,000 including VAT

Above the relevant threshold

## **Date signed**

1 September 2025

## **Contract dates**

- 1 September 2025 to 31 August 2028
- 3 years

## **Main procurement category**

Services

## **CPV classifications**

- 80100000 - Primary education services
- 80200000 - Secondary education services

## **Contract locations**

- UKH2 - Bedfordshire and Hertfordshire

## **Key performance indicators**

Name	Description	Reporting frequency
Safeguarding	<p>All staff and proprietors have appropriate recruitment checks including an enhanced Disclosure Barring Service check, which are recorded on a single central register, and persons failing to meet those checks are not employed. Appropriate policies and procedures to safeguard children are in place and are accessible to relevant parties. Staff are aware of the content of safeguarding policy and procedures and implement them effectively. Robust procedures are set out for recording and escalating concerns and the actions taken. Access to the site is restricted to registered learners, the organisation's own staff, and supervised visitors. There is a safeguarding lead at the setting who has received appropriate, documented training. Where appropriate, children with needs relating to health, disability or a special educational need should have individualised plans in place to help meet their needs. Has the local authority quality assured this unregistered alternative provision against a set of objective standards? Is the AP accepting that they will need to facilitate weekly face to face opportunities and half termly unannounced visits?</p>	1 days

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<b>Name</b>	<b>Description</b>	<b>Reporting frequency</b>
Health & Safety	A health and safety policy is in place that is understood and implemented by all staff. First Aid equipment and/or facilities are readily available and there are arrangements for access to a qualified first aider. A system is in place and in use for recording health and safety and first aid incidents. All specialist equipment used by children, staff or volunteers at the setting has undergone individual risk assessment and additional health and safety checks consistent with industry standards Staff hold appropriate qualifications or have received appropriate training in the use of specialised equipment including, where appropriate, supervising or training others in its use. The setting has all appropriate insurance cover, including public liability insurance. Fire drills take place regularly, at least once a year, and a record is kept.	1 days

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Name	Description	Reporting frequency
Admissions, Guidance and Support	<p>Admission and referral procedures are clear and well supported. The setting maintains records including information supplied by schools on admission, induction records, personal education plans or other learning plans, additional health needs, EHC plans, behaviour reports and risk assessments. All learners participate in an induction process that will help them understand their rights and responsibilities and health and safety procedures. The setting records pupil attendance for each session, and there is a clear process in place to notify the commissioner of any absence within 30 minutes of the session start time</p> <p>Processes are in place with commissioner(s) for checking on the health and wellbeing of absent learners. The setting records pupil behaviour and progress and shares information routinely with schools and parents, and/or with the local authority if the child is not on a school admission register.</p>	1 days

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Name	Description	Reporting frequency
Quality of Education	<p>Staff providing education have the appropriate skills and qualifications to deliver programmes. Planning for learning shows lesson/session plans identify the knowledge, skills and understanding that different groups of learners will achieve. Regular and thorough assessment and review of progress takes place. The setting promotes to learners the importance of attendance, punctuality and good behaviour and has a strategy to address non-compliance. There is a process for setting and monitoring learner progress to support reintegration where appropriate, and for taking action if progress is not on track. Learner underperformance is addressed through appropriate intervention and support. There is a process to assess regularly whether the provider is effective in delivering the commissioned service.</p>	1 days
Outcomes	<p>There is a process for setting and monitoring learner progress to support reintegration where appropriate, and for taking action if progress is not on track. Learner underperformance is addressed through appropriate intervention and support. There is a process to assess regularly whether the provider is effective in delivering the commissioned service.</p>	1 days

## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Direct award

### Direct award justification

Single supplier - technical reasons

Our schools use a range of registered and non registered Alternative Provisions that offer support that is bespoke to a child's needs. Active Support caters for significant numbers of CLT students each year such that the total combined cost of the service across our schools is estimated at £500k pa over the next three academic years 25/26 to 27/28.

Within the range of providers that are available, the Trust schools commission Active Support's services because they are unique in that they fulfill all of the following specific quality criteria for certain students:

Support learners aged between 9 years and 16 years

Offers a broad and balanced curriculum that supplements the schools' curriculum offer.

Offers full and part time places for young people struggling to cope in mainstream education due to complex, social, emotional and/or behavioural needs

Is based in Bedfordshire

Is accredited by LBC, BB and CB (our 3 LAs)

Is at least Ofsted Good

Is a registered school ie has a URN

Employs qualified teachers

Has a proven track record in providing support over at least the past ten years

Is capable of offering 40+ places

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## Supplier

### **ACTIVE SUPPORT EDUCATION CENTRE LTD**

- Companies House: 08702890
- Public Procurement Organisation Number: PHVY-2178-TQDD

Unit 1, Britannia Estates

Luton

LU3 1RJ

United Kingdom

Email: [shahed@activesupportededucation.co.uk](mailto:shahed@activesupportededucation.co.uk)

Website: <http://www.activesupportededucation.co.uk>

Region: UKH21 - Luton

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1. Alternative provision (Active Support) student support services

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## Contracting authority

### CHILTERN LEARNING TRUST

- Companies House: 07559901
- Public Procurement Organisation Number: PXDR-1544-DBVQ

C/O Redgrave Children & Young People's Centre

Luton

LU3 3QN

United Kingdom

Email: [jgearey@chilternlearningtrust.org](mailto:jgearey@chilternlearningtrust.org)

Region: UKH21 - Luton

Organisation type: Public authority - sub-central government