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Planning

BIOSV Relocation - Client Technical Advisor

Cardiff University

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-053107

Procurement identifier (OCID): ocds-h6vhtk-05920b ([view related notices](#))

Published 2 September 2025, 12:05pm

Scope

Reference

CU.2043.JP

Description

The University are undertaking Pre-Market engagement for the procurement for the provision of a Client Technical Advisor for the relocation of specialist lab facilities to the Henry Welcome Building.

This role will assist the University in a project to relocate specialist labs, ensuring that all technical aspects of the design, construction and move are undertaken in accordance with user requirements and all relevant legislation, this should include validation of the facility.

A feasibility study has been produced by Stride Treglown Architects, this is now funded and we are therefore appointing consultants to progress the project. PM/QS and separate Multi-Disciplinary Design Team tenders are underway, parties tendering for the MDDT role cannot be considered for this Client Advisor role.

Anticipated main contract value of circa £5.5m (including VAT), repurposing an area of an existing lab building to accommodate specialist labs (including a CL3 lab), which are currently located within the UHB owned estate. The University aims to have the appointments in place in October 2025, the with works completed by September 2027.

The estimated fees are £240k including VAT.

The objectives for the engagement are:

- To establish the level of interest in the scheme
- Identify any common concerns or queries

The University are able to offer a Pre-market engagement meeting with interested parties discuss the project. This meeting is not mandatory, if you are interested in the project but unable to attend the meeting, please register your interest to enable us to plan the procurement. If you have any questions but are unable to attend, please submit them with your registration of interest and your completed NDA.

The Pre-market engagement meeting is being held at 9.30am on Thursday 11th September 2025 via Teams.

In order to register your interest in the project please register your interest against the opportunity via Cardiff University e-tendering portal: In-Tend <https://in-tendhost.co.uk/cardiffuniversity/>

Consultants interested in attending the Teams meeting must send an expression of interest via the In-Tend Portal. Once registered please complete the registration form and completed NDA and return via the correspondence function within the system. Closing date for receipt of registration forms and completed NDA's is 9th September 2025 - 12 Noon.

All questions and answers from the Pre-market engagement event will be published against the opportunity on the Portal following the engagement meeting.

Total value (estimated)

- £200,000 excluding VAT
- £239,999 including VAT

Above the relevant threshold

Contract dates (estimated)

- 31 October 2025 to 30 September 2027
- 1 year, 11 months, 1 day

Main procurement category

Services

CPV classifications

- 71530000 - Construction consultancy services

Contract locations

- UKL22 - Cardiff and Vale of Glamorgan

Engagement

Engagement deadline

9 September 2025

Engagement process description

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Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

15 September 2025

Contracting authority

Cardiff University

- Public Procurement Organisation Number: PHVT-4343-HWYR

Procurement Services

Cardiff

CF24 4HQ

United Kingdom

Contact name: Julie Price

Email: Pricejk@cardiff.ac.uk

Website: <http://www.cardiff.ac.uk/business/why-work-with-us/for-suppliers>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales