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Tender

Port of Dover - Planning Framework 2025 - 2029

Dover Harbour Board

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-053023

Procurement identifier (OCID): ocds-h6vhtk-0591d4

Published 2 September 2025, 10:08am

Scope

Reference

PODPF/25-29

Description

The Port of Dover intends to renew its planning services for a period of 4 years, this role will serve as the single point of contact for all planning services across the Port of Dover, ensuring that projects and programmes are planned and controlled consistently, effectively, and in accordance with governance requirements, project controls, contractual obligations, and reporting standards.

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- The Planning Services, is expected to champion the integration of Project Management, PMO, and Quantity Surveying functions to deliver the "One Team" approach essential for Working Smarter Together. This will be a site based role for a lead Snr Planner with

additional planners as required to fulfil the requirements of the role and;

- Provide oversight and accountability for planning service provision
- Provide strategic direction to planning resources, ensuring professional development and capability building
- Ensure planning team competency in QCRA, QSRA, EVM, and selected planning tools
- Deliver training and coaching on planning processes and tools
- Manage the performance of planning resources
- Foster a collaborative culture promoting the "One Team" approach
- Leadership & Management Skills
- Team Leadership: Proven experience managing senior stakeholders and inspiring collaborative teams
- Strategic Thinking: Ability to translate objectives into effective planning strategies
- Communication Excellence: Outstanding verbal and written communication skills
- Stakeholder Management: Demonstrated ability to manage complex stakeholder relationships
- Advanced Planning Expertise: Minimum experience as detailed in schedule of rates in developing and maintaining complex schedules for construction projects for lead
- Planning Tools Mastery: Extensive experience with software (ideally Primavera P6 and MS Project)
- Earned Value Management: Thorough understanding of EVM principles and practical application
- Risk Analysis: Proven experience performing QSRA and QCRA on project schedules
- Schedule Assurance: Experience in forensic analysis and contractor schedule review
- Construction Industry Knowledge
- Construction Planning: Extensive experience managing and planning construction projects

- Contractor Management: Proven track record managing external contractors and consultants
- NEC Contract Knowledge: Understanding of NEC contract management and commercial frameworks
- Procurement Understanding: Knowledge of procurement models and their impact on project delivery
- Benefits Management: Understanding of links between project plans and business case realisation

Commercial tool

Establishes a framework

Total value (estimated)

- £2,000,000 excluding VAT
- £2,400,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 17 October 2025 to 17 October 2029
- Possible extension to 17 October 2031
- 6 years, 1 day

Description of possible extension:

Discretionary extension of 1 + 1 years.

Main procurement category

Services

CPV classifications

- 71356400 - Technical planning services

Contract locations

- UKJ44 - East Kent

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0%

Framework operation description

The Conditions of Contract will be the NEC4 Framework Contract with Work Orders awarded under the NEC4 Professional Services Contract or the NEC4 Professional Services Short Contract.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

29 September 2025, 9:00am

Submission address and any special instructions

The tender will be conducted via the Contracting Authority's procurement platform, for which any applicant must be registered. This is located here: <https://intendhost.co.uk/portofdover.aspx/Home>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

3 October 2025

Award criteria

Name	Type	Weighting
Quality	Quality	60%
Commercial	Price	40%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Special regime

Utilities

Contracting authority

Dover Harbour Board

- Public Procurement Organisation Number: PBWQ-3165-XGNL

Harbour House, Marine Parade

Dover

CT17 9BU

United Kingdom

Email: suppliersupport@portofdover.com

Region: UKJ44 - East Kent

Organisation type: Private utility