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Tender

## **EPP0174 - Garden Waste Permits**

Braintree District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-052995

Procurement identifier (OCID): ocds-h6vhtk-05546f ([view related notices](#))

Published 2 September 2025, 9:12am

### **Scope**

### **Reference**

EPP0174

### **Description**

The Essex Procurement Partnership (EPP), on behalf of Braintree District Council (BDC) is inviting suppliers to participate in market engagement for the provision of Garden Waste Permits to individual subscribers. The contract will require the collation, printing, and distribution of permits to approximately 40,000 – 45,000 subscribers annually, with a contract period of 3-years with an option to extend for up to 1 year.

The scope of this contract may not be limited to garden subscription permits but may also include other types of printed material in the future, such as recycling calendars, etc.; or/and may include other EEP partner authorities.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=976507241>

### **Total value (estimated)**

- £257,972 excluding VAT
- £309,566 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 January 2026 to 31 December 2028
- Possible extension to 31 December 2029
- 4 years

Description of possible extension:

Optional 1 year extension

### **Main procurement category**

Services

### **CPV classifications**

- 79800000 - Printing and related services
- 79824000 - Printing and distribution services

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### **Participation**

## **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

16 September 2025, 5:00pm

### **Tender submission deadline**

30 September 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.delta-esourcing.com>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

5 December 2025

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## Award criteria

Name	Type	Weighting
Commercial	Price	60%
Technical	Quality	35%
Social Value	Quality	5%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## **Contracting authority**

### **Braintree District Council**

- Public Procurement Organisation Number: PGBP-7262-MJTR

Causeway House, Bocking End

Braintree

CM7 9HB

United Kingdom

Contact name: Lili Roqueta

Telephone: 01376 551414

Email: [lili.roqueta@braintree.gov.uk](mailto:lili.roqueta@braintree.gov.uk)

Region: UKH34 - Essex Haven Gateway

Organisation type: Public authority - sub-central government