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Contract

Legal Services - 2025

University of Hertfordshire

F03: Contract award notice

Notice identifier: 2025/S 000-052915

Procurement identifier (OCID): ocds-h6vhtk-04e2d3

Published 1 September 2025, 4:07pm

Section I: Contracting authority

I.1) Name and addresses

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

Contact

Procurement Department

Email

s.ahmed52@herts.ac.uk

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.herts.ac.uk

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Services - 2025

Reference number

24052

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. These retainers will cover the

requirements of both the University and its subsidiaries. It is anticipated that the contract will run from the 1st August 2025 for an initial period of three (3) years until 31st July 2028. At the end of the first three years the University will have an option to extend for a further two years. This is subject to satisfactory performance of the contract. The contract duration is a maximum of five years. The tender was divided into the following six (6) separate lots. The number of appointees per lot is stated in the specification document. Tenders can bid for any combinations of the lots as they see fit. The University will evaluate the tender returns on a per lot basis.

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,750,000

II.2) Description

II.2.1) Title

Commercial and Corporate Law

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79110000 - Legal advisory and representation services
- 79111000 - Legal advisory services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This Lot covers Commercial and Corporate Law.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Governance, Regulatory, Constitutional, Charity and Health & Safety Law

Lot No

2

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for legal services of Governance, Regulatory, Constitutional, Charity and Health & Safety Law.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Employment Law

Lot No

3

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This Lot is for Employment Law Services.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Dispute Resolution and Litigation

Lot No

4

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Dispute Resolution and Litigation Services.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Estates and Property Law (including Construction Law)

Lot No

5

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Estates and Property Law (including Construction Law) Services.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Patent Attorney

Lot No

6

II.2.2) Additional CPV code(s)

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Patent Attorney Legal Services.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-005419](#)

Section V. Award of contract

Contract No

24052

Lot No

1

Title

Commercial and Corporate Law

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 10

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 10

Number of tenders received by electronic means: 10

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

HCR Legal LLP

105 High Street

Worcester

WR1 2HW

Country

United Kingdom

NUTS code

- UKG12 - Worcestershire

National registration number

OC382982

The contractor is an SME

No

V.2.3) Name and address of the contractor

Veale Wasbrough Vizards

Narrow Quay House

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

Section V. Award of contract

Contract No

24052

Lot No

2

Title

Governance, Regulatory, Constitutional, Charity and Health & Safety Law

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 9

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Browne Jacobson LLP

Mowbray House, Castle Meadow Road

Nottingham

NG2 1BJ

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

OC306448

The contractor is an SME

No

V.2.3) Name and address of the contractor

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

Section V. Award of contract

Contract No

24052

Lot No

3

Title

Employment Law

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 11

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 11

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Mills & Reeve LLP

24 King William Street

London

EC4R 9AT

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

OC326165

The contractor is an SME

No

V.2.3) Name and address of the contractor

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £350,000

Total value of the contract/lot: £350,000

Section V. Award of contract

Contract No

24052

Lot No

4

Title

Dispute Resolution and Litigation

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 12

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 12

Number of tenders received by electronic means: 12

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Browne Jacobson LLP

Mowbray House, Castle Meadow Road

Nottingham

NG2 1BJ

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

OC306448

The contractor is an SME

No

V.2.3) Name and address of the contractor

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

Section V. Award of contract

Contract No

24052

Lot No

5

Title

Estates and Property Law (including Construction Law)

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 9

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £800,000

Total value of the contract/lot: £800,000

Section V. Award of contract

Contract No

24052

Lot No

6

Title

Patent Attorney

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 August 2025

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Cleveland Scott York LLP

5 Norwich Street

London

EC4A 1DR

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

OC333669

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Crown Commercial Services

Liverpool

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

Email

categorymanagers@herts.ac.uk

Country

United Kingdom