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Contract

## **Legal Services - 2025**

University of Hertfordshire

F03: Contract award notice

Notice identifier: 2025/S 000-052915

Procurement identifier (OCID): ocds-h6vhtk-04e2d3

Published 1 September 2025, 4:07pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

#### **Contact**

Procurement Department

#### **Email**

[s.ahmed52@herts.ac.uk](mailto:s.ahmed52@herts.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.herts.ac.uk](http://www.herts.ac.uk)

Buyer's address

<https://in-tendhost.co.uk/universityofhertfordshire>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Legal Services - 2025

Reference number

24052

**II.1.2) Main CPV code**

- 79100000 - Legal services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. These retainers will cover the

requirements of both the University and its subsidiaries. It is anticipated that the contract will run from the 1st August 2025 for an initial period of three (3) years until 31st July 2028. At the end of the first three years the University will have an option to extend for a further two years. This is subject to satisfactory performance of the contract. The contract duration is a maximum of five years. The tender was divided into the following six (6) separate lots. The number of appointees per lot is stated in the specification document. Tenders can bid for any combinations of the lots as they see fit. The University will evaluate the tender returns on a per lot basis.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,750,000

### **II.2) Description**

#### **II.2.1) Title**

Commercial and Corporate Law

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79110000 - Legal advisory and representation services
- 79111000 - Legal advisory services

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

#### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This Lot covers Commercial and Corporate Law.

## **II.2.5) Award criteria**

Price

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Governance, Regulatory, Constitutional, Charity and Health & Safety Law

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for legal services of Governance, Regulatory, Constitutional, Charity and Health & Safety Law.

## **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Employment Law

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This Lot is for Employment Law Services.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Dispute Resolution and Litigation

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Dispute Resolution and Litigation Services.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Estates and Property Law (including Construction Law)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Estates and Property Law (including Construction Law) Services.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Patent Attorney

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services
- 79111000 - Legal advisory services
- 79140000 - Legal advisory and information services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

The University of Hertfordshire is conducting a tender exercise to set up retainers with a range of bidders for the provision of legal services. The tender will be divided into the following six (6) separate lots. This lot is for Patent Attorney Legal Services.

### **II.2.5) Award criteria**

Price

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-005419](#)

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

1

### **Title**

Commercial and Corporate Law

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 August 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 10

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 10

Number of tenders received by electronic means: 10

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

HCR Legal LLP

105 High Street

Worcester

WR1 2HW

Country

United Kingdom

NUTS code

- UKG12 - Worcestershire

National registration number

OC382982

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Veale Wasbrough Vizards

Narrow Quay House

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

2

### **Title**

Governance, Regulatory, Constitutional, Charity and Health & Safety Law

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 August 2025

### **V.2.2) Information about tenders**

Number of tenders received: 9

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: Yes

### **V.2.3) Name and address of the contractor**

Browne Jacobson LLP

Mowbray House, Castle Meadow Road

Nottingham

NG2 1BJ

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

OC306448

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

3

### **Title**

Employment Law

A contract/lot is awarded: Yes

## **V.2) Award of contract**

**V.2.1) Date of conclusion of the contract**

1 August 2025

**V.2.2) Information about tenders**

Number of tenders received: 11

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 11

Number of tenders received by electronic means: 11

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Mills & Reeve LLP

24 King William Street

London

EC4R 9AT

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

OC326165

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £350,000

Total value of the contract/lot: £350,000

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

4

### **Title**

Dispute Resolution and Litigation

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

1 August 2025

### **V.2.2) Information about tenders**

Number of tenders received: 12

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 12

Number of tenders received by electronic means: 12

The contract has been awarded to a group of economic operators: Yes

### **V.2.3) Name and address of the contractor**

Browne Jacobson LLP

Mowbray House, Castle Meadow Road

Nottingham

NG2 1BJ

Country

United Kingdom

NUTS code

- UKF14 - Nottingham

National registration number

OC306448

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

5

### **Title**

Estates and Property Law (including Construction Law)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 August 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 9

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 9

Number of tenders received by electronic means: 9

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Veale Wasbrough Vizards

Narrow Quay House, Narrow Quay

Bristol

BS1 4QA

Country

United Kingdom

NUTS code

- UKK11 - Bristol, City of

National registration number

OC384033

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £800,000

Total value of the contract/lot: £800,000

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## **Section V. Award of contract**

### **Contract No**

24052

### **Lot No**

6

### **Title**

Patent Attorney

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 August 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Cleveland Scott York LLP

5 Norwich Street

London

EC4A 1DR

Country

United Kingdom

NUTS code

- UKI31 - Camden and City of London

National registration number

OC333669

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £150,000

Total value of the contract/lot: £150,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Crown Commercial Services

Liverpool

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

University of Hertfordshire

College Lane

Hatfield

AL10 9AB

Email

[categorymanagers@herts.ac.uk](mailto:categorymanagers@herts.ac.uk)

Country

United Kingdom