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Award

Notice for: Committee Management IT system

West Suffolk Council

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-052644

Procurement identifier (OCID): ocds-h6vhtk-0586aa ([view related notices](#))

Published 1 September 2025, 8:41am

Scope

Description

Modern.Gov Committee Management System - Contract Renewal.

Contract 1

Supplier

- Civica UK Limited

Contract value

- £44,967 excluding VAT
- £53,960.40 including VAT

Below the relevant threshold

Award decision date

13 August 2025

Earliest date the contract will be signed

1 September 2025

Contract dates (estimated)

- 1 November 2025 to 31 October 2027
- Possible extension to 31 October 2028
- 3 years

Description of possible extension:

There is an option to extend the contract for another year (31/10/2028)

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Contract locations

- UKH14 - Suffolk

Procedure

Procedure type

Below threshold - without competition

Supplier

Civica UK Limited

- Companies House: 01628868

Southbank Central, 30 Stamford Street

London

SE1 9LQ

United Kingdom

Email: katie.saunders@civica.com

Region: UKI44 - Lewisham and Southwark

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

West Suffolk Council

- Public Procurement Organisation Number: PRVM-1828-ZPTJ

West Suffolk House, Western Way

Bury St Edmunds

IP33 3YU

United Kingdom

Email: procurement@westsuffolk.gov.uk

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government