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Tender

Woking College ~ Cleaning Tender

Woking College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-052572

Procurement identifier (OCID): ocds-h6vhtk-0590c3

Published 29 August 2025, 4:05pm

Scope

Description

The successful Supplier will be required to provide catering services for Woking College.

College overview:

Located in Surrey, Woking College is one of the top-performing Sixth Form Colleges in the country, providing high-quality education to over 1,800 students aged 16-19. The College offers a wide range of A Level and vocational courses.

Facilities at Woking College are excellent, benefiting from over £12 million of investment in recent years to enhance the campus.

Conveniently situated near Woking town centre, with excellent transport links via rail, road, and bus, the College attracts students from across a broad geographical area.

Tender information:

Woking College is seeking to appoint a professional and forward-thinking contractor to deliver high-quality cleaning services across its facilities. The College welcomes innovation and initiative from bidders in delivering a service that maintains exceptional cleanliness and contributes to a safe and pleasant environment for students and staff

alike.

The successful contractor will be required to:

- Review the current cleaning provision and propose improvements where appropriate
- Operate to consistently high standards, ensuring the College remains clean, hygienic, and fit for purpose
- Proactively manage the contract, achieving all service specifications and maintaining the required cleaning frequencies and effectiveness as outlined in the Tender Specification

The contract will be for an initial three-year period from April 2026 to April 2029, with the option to extend for a further two years, subject to mutual agreement.

This will be a fixed-price contract, with the contractor invoicing monthly at one-twelfth of the agreed annual cost.

The College expects the contractor to bring:

- A focus on environmental sustainability
- A commitment to continuous improvement and innovation in both cleaning techniques and equipment
- Delivery of services in line with BICSc standards, as a minimum
- A focus on productivity and efficiency throughout the contract term

Current cleaning arrangement:

At present there are 14 cleaning staff employed at Woking College where the structure is:

- 1 working cleaning supervisor
- 13 cleaning operatives

The current contract value (2024/25) is approximately £143,939 per annum.

College Expectations

Woking College is committed to the ongoing development of its cleaning services. The College's leadership believes that a well-maintained environment supports student success and contributes to a positive ethos and strong sense of community.

Bidders are expected to demonstrate, through their submission:

- How their service will align with and support the College's values
- How they will contribute to the College's commitment to environmental sustainability.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-cleaning-services./8WG3VGG99H>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8WG3VGG99H>

Total value (estimated)

- £431,939 excluding VAT
- £431,939 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

The contract will be for an initial three-year period from April 2026 to April 2029, with the option to extend for a further two years, subject to mutual agreement.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKJ2 - Surrey, East and West Sussex

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

26 September 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

5 December 2025, 11:59pm

Submission address and any special instructions

<https://litmustms.co.uk/respond/8WG3VGG99H>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

2 February 2026

Award criteria

Name	Description	Type
Finance	30%	Cost
Quality	70%	Quality

Weighting description

- Cleaning Service Delivery 15%
- Management 10%

- People 10%
- Service development 10%
- Finance 30%
- Social and added value 5%
- Presentation - next stage 20%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Please see PSQ Document for further information on this procedure.

Contracting authority

Woking College

- Public Procurement Organisation Number: PDBW-2444-CQJW

Rydens Way, Woking

Surrey

GU22 9DL

United Kingdom

Email: tenders@litmuspartnership.co.uk

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government