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Tender

## Providing Soft Facility Management Services to British Embassy in Kathmandu (Nepal)

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-052248

Procurement identifier (OCID): ocds-h6vhtk-0550b7 ([view related notices](#))

Published 29 August 2025, 7:42am

### Scope

### Reference

CPG-12358-2025

### Description

The British Embassy (BE) in Kathmandu (Nepal) intends to engage a competent supplier through a competitive tender process for providing Soft Facility Management (FM) Services at the British Embassy office and Expat Residences in Kathmandu, Nepal. The contract will be initially for the duration of Three (03) years, with an option to extend for additional 24 months, based on satisfactory performance provided by the selected service provider and continued business requirement at the BE Kathmandu. The contract is expected to start on 1 December 2025 and shall expire on 30 November 2028 (tentative dates for the initial contract phase).

Suppliers/Bidders for this tender should be legally registered in Pakistan with relevant trade and government bodies to operate in Pakistan. Registered businesses should be compliant with various laws and regulations, including taxations, labour laws and other relevant laws/acts.

## **Total value (estimated)**

- £492,420 excluding VAT
- £566,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 December 2025 to 30 November 2028
- Possible extension to 30 November 2030
- 5 years

Description of possible extension:

The contract will come effective from 01st December 2025 and will be valid for 3 years with a provision of extension for further 2 years, subject to satisfaction performance by the selected supplier and continued business requirement at British Embassy Kathmandu.

## **Main procurement category**

Services

## **CPV classifications**

- 98341110 - Housekeeping services
- 71421000 - Landscape gardening services
- 45222110 - Waste disposal site construction work

- 90922000 - Pest-control services

## **Contract locations**

- NP - Nepal

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## **Participation**

### **Legal and financial capacity conditions of participation**

Suppliers/Bidders for this tender should be legally registered in Nepal with relevant trade and government bodies to operate in Nepal. Registered businesses should be compliant with various laws and regulations, including taxations, labour laws and other relevant laws/acts.

### **Technical ability conditions of participation**

Please refer the documentation in the Tender Pack

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

## **Enquiry deadline**

12 September 2025, 5:00pm

## **Tender submission deadline**

29 September 2025, 5:00pm

## **Submission address and any special instructions**

Your tender must be submitted via the FCDO's e-sourcing portal (<https://fcdo.bravosolution.co.uk/web/login.html>) in accordance with the attached ITT Instructions. Tenders submitted by any other means will not be accepted. Please also note the requirement to register and submit commonly used information on the Central Digital Platform as described in the instructions for completing the invitation to tender.

Important information for all Potential Suppliers: In order to participate and gain access to the Invitation To Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-sourcing portal (link provided above). Once logged in, search for Project Reference No. 12358. If a potential supplier is not registered on the portal, click the 'Click here to register!' button, and follow the on-screen instructions to complete registration.

Please note the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page.

Registration takes approximately 5 minutes and is free of charge.

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

23 October 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 1 January 2030

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Technical	Technical Weightage of Quality this lot is allotted 60% to technical and 40% to commercial		60%
Commercial	Technical Weightage of Price this lot is allotted 60% to technical and 40% to commercial		40%

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## **Other information**

### **Payment terms**

Payment will be made monthly in arrears on actuals against valid invoices. Authority ensures payment to contractor within 30 days of receipt of invoice and other relevant documents (if required). All payments will be electronically transferred to bank account against the services delivered.

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Contracting authority**

### **Foreign, Commonwealth and Development Office**

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Contact name: Sachin Khedekar

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Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government