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Tender

## Secure Cycle Parking ITT

Worcester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-051726

Procurement identifier (OCID): ocds-h6vhtk-058ee1

Published 27 August 2025, 4:47pm

## Scope

## Reference

DN788566

## Description

Worcester City Council is seeking a supplier to supply, install and maintain paid-for secure cycle parking and manage the operation of the cycle parking through an app-based booking management system.

The capital costs of the secure cycle parking is being funded through an existing capital grant programme, with a maximum value of £40,000. This is the maximum capital funding available for the Project and submissions over this price will not be considered. This funding must be spent by 31 March 2026.

The Council anticipates that the cycle parking will be installed, and the booking system will be live for users, by the end of 2025. Consideration, however, will be given to proposals that complete by 31st March 2026.

There is limited ongoing revenue funding available for this contract and therefore the

Council is seeking an operating model which is cost-neutral to itself. Therefore, the operator must use income generated from bookings to cover the ongoing costs including the operating system and repairs and maintenance.

The scheme must run for a minimum of 3 years from the contract start date and there is an option to extend for a further 3 years.

The Contract allows for the potential additional supply and installation of the secure cycle parking solutions (including ongoing maintenance) in the city, and the management of the additional cycle parking through an online booking system.

### **Total value (estimated)**

- £277,100 excluding VAT
- £332,520 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 3 November 2025 to 2 November 2028
- Possible extension to 2 November 2031
- 6 years

Description of possible extension:

Initial contract duration is 3 years with an option to extend for a further 3 years.

### **Options**

The right to additional purchases while the contract is valid.

The right to additional secure cycle parking solutions being supplied and installed in the

city and the right to ongoing maintenance and the management of the additional cycle parking through an online booking system while the contract is valid.

## **Main procurement category**

Services

## **CPV classifications**

- 48444100 - Billing system
- 48000000 - Software package and information systems
- 51000000 - Installation services (except software)
- 50000000 - Repair and maintenance services

## **Contract locations**

- UKG12 - Worcestershire

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## **Participation**

### **Conditions of participation**

Please see the Procurement Specific Questionnaire in the tender pack for details.

### **Particular suitability**

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

12 September 2025, 12:00pm

### **Tender submission deadline**

26 September 2025, 12:00pm

### **Submission address and any special instructions**

The Council is using the e-procurement portal known as the Proactis Pro-Contract portal <https://procontract.due-north.com> to conduct this procurement exercise.

To gain access to the procurement documents, bidders will need to register their company details at the above website. Once registered, bidders will be emailed a log-in and password which will allow them to gain access to the procurement documents. Bidders will need to search for the invitation under Worcester City Council and then electronically submit an expression of interest and follow the online instructions to view the procurement documents

### **Tenders may be submitted electronically**

Yes

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## Award criteria

Name	Description	Type	Weighting
Quality	Quality criteria are: Q.A1 The Cycle Parking Solution - 20% Q.A2 The Booking Management System -15% Q.A3 Maintenance and Servicing - 15% Q.A4 Mobilisation - 10% Q.A5 Previous Experience - 10%	Quality	80.00%
Price	Price will be evaluated on the capital costs of the secure cycle parking. £40,000 is the maximum budget available for the cycle parking infrastructure. Any bids over this amount will be disqualified.	Price	20.00%

## Procedure

### Procedure type

Below threshold - open competition

### Special regime

Concession

## Contracting authority

### Worcester City Council

- Public Procurement Organisation Number: PWCP-1821-QDRP

The Guildhall

Worcester

WR1 2EY

United Kingdom

Email: [procurement@worcester.gov.uk](mailto:procurement@worcester.gov.uk)

Website: <http://www.worcester.gov.uk/>

Region: UKG12 - Worcestershire

Organisation type: Public authority - sub-central government