

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/051229-2025>

Contract

## **BT1807 - Disposal of Confidential Paper in the Corporate Offices**

Luton Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-051229

Procurement identifier (OCID): ocds-h6vhtk-058dae

Published 26 August 2025, 12:08pm

### **Scope**

### **Reference**

DN777941

### **Description**

This is a statutory service for the removal and destruction 'on site' of confidential wastepaper from council officers across the borough.

The Contractor must provide on-site shredding service where confidential documents are destroyed right at the Council's site locations using a mobile shredding truck.

---

## **Contract 1. Disposal of Confidential Paper in the Corporate Offices (BT1807)**

### **Supplier**

- Shred Station Ltd

### **Contract value**

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

### **Date signed**

21 August 2025

### **Contract dates**

- 1 September 2025 to 31 August 2030
- 5 years

### **Main procurement category**

Services

### **CPV classifications**

- 90513000 - Non-hazardous refuse and waste treatment and disposal services

## **Contract locations**

- UKH21 - Luton

---

## **Procedure**

### **Procedure type**

Below threshold - limited competition

---

## **Supplier**

### **Shred Station Ltd**

- Public Procurement Organisation Number: PQMD-4172-RJPZ

Osborne House, Wendover Road

Norwich

NR13 6LH

United Kingdom

Telephone: 07552808016

Email: [Chris.pearson@shredstation.co.uk](mailto:Chris.pearson@shredstation.co.uk)

Region: UKH15 - Norwich and East Norfolk

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Disposal of Confidential Paper in the Corporate Offices (BT1807)

---

## Contracting authority

### Luton Council

- Public Procurement Organisation Number: PWCV-4283-GVPW

Town Hall

Luton

LU1 2BQ

United Kingdom

Contact name: Jennifer Simpson

Email: [procurement@luton.gov.uk](mailto:procurement@luton.gov.uk)

Website: <http://www.luton.gov.uk>

Region: UKH21 - Luton

Organisation type: Public authority - sub-central government