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Tender

For the supply and installation of Accessible Play Equipment in play park(s)

Torpoint Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-050986

Procurement identifier (OCID): ocds-h6vhtk-058d1d

Published 22 August 2025, 4:03pm

Scope

Description

The work is for the design, supply and installation of appropriate groundworks, materials, equipment and associated works relevant to the site which should comply to the appropriate British or European Standards, mainly BS EN 1177 and BS EN 1176. If there is evidence that the work does not confirm to the required standard and as a result the materials or workmanship are substandard, unsafe or require replacement or repair, this will be completed at the cost of the Contractor.

The Town Council would like to install a minimum of three different pieces of accessible play equipment into Cambridge Field and/or Borough Farm Play Park. The equipment preferences would be selected from the list below:

- i) 1 x small trampoline;
- ii) 1 x inclusive / wheelchair roundabout
- iii) 1 x inclusive / wheelchair user park swing,
- iv) Sensory play equipment.

Detailed quotations must be provided for each individual item of accessible play equipment proposed. Each item should be suitable for use by both able-bodied users and individuals with additional physical, sensory, or cognitive needs. Descriptions should include:

- Manufacturer and model details
- Intended age range
- Inclusive features and accessibility considerations
- Materials used and expected durability/lifespan
- Any relevant safety certifications or compliance standards

Visual Representation

To aid the council in visualising the equipment in context, tenderers must include high-quality images of each proposed piece of equipment installed in real-world settings. Photographs from previous installations are preferred. Please do not rely solely on renderings or graphic representations.

3.4 Pricing and Associated Costs

Quotations must provide a full breakdown of costs for:

- Each piece of play equipment
- Installation of each piece, including any groundwork or preparatory work
- Landscaping adjustments needed to support installation
- Safety surfacing (e.g., rubber matting, mulch) required for compliance
- Any other relevant or optional costs clearly labelled

All prices should be VAT exclusive, delivery, and any other surcharges, and should be clearly itemised to distinguish between supply and installation costs.

3.5 Additional Path Installation

In addition to the supply and installation of accessible play equipment, the Town Council invites optional quotations for the construction of an accessible pathway in Cambridge Field. This path should connect the gate at the corner of Wellington Street and Kempton

Terrace to the flat area at the bottom of the field, as shown in yellow on the Photo of Cambridge Field from above. Quotations should include:

- Proposed path design, surface materials, and dimensions
- Method of installation and any ground preparation
- Drainage considerations
- Accessibility compliance (e.g., slope, surface texture, width)
- Associated costs, itemised as above.

4. Budget

4.1 The council currently has an allocated budget of £30,000 for the supply and installation of all the play equipment, however it will consider a 15% increase on this, subject to the right proposals. The council has not allocated a budget for the supply and installation of the additional path

4.2 The quotation for 3.5 above will assist the council with future planning and will not influence the outcome of this tender.

4.3 The council will consider the constraints for all elements of the tender and will look at affordability when reviewing submissions.

Total value (estimated)

- £30,000 excluding VAT
- £36,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 October 2025 to 17 April 2026
- 6 months, 1 day

Main procurement category

Goods

CPV classifications

- 43325000 - Park and playground equipment

Contract locations

- UK - United Kingdom

Participation

This procurement is reserved for

UK suppliers

Submission

Enquiry deadline

12 September 2025, 11:59pm

Tender submission deadline

24 September 2025, 5:00pm

Submission address and any special instructions

1 - 3 Buller Road, Torpoint, Cornwall PL11 2LD tender@torpointtowncouncil.gov.uk

www.torpointtowncouncil.gov.uk

Tenders may be submitted electronically

Yes

Award criteria

Ref 6.1 Covering Letter

Acceptable covering letter including confirmation of the requirements detailed at 6.1.
Pass/ Fail

Ref 6.2 Examples of similar work 30

Examples of two other similar projects that have been completed that demonstrate the ability and experience of the organisation being proposed.

Ref 6.3 CV's, capability and capacity 20

CV of all relevant members of the team being proposed to provide the contracting authority with confidence that the tenderer has the capability and capacity to deliver the work in the time frame required (one side of A4 maximum per CV).

Ref 6.4 Programme of work 30

Programme of work to supply and install a minimum of three pieces of accessible play equipment, in Cambridge Field and/or Borough Farm Play Park, in accordance with the timetable, 6 months from the date of signing the contract. All exemptions should be clearly

articulated. The tender submission should be completed in a PDF format.

Ref 6.3 Breakdown of expected Costs & Budget 20

A fixed fee for this work (exc VAT) including travel and other expenses. All extra fees & exclusions should be clearly articulated

Any indication of added value should be clearly explained.

The lowest bid will be awarded the full 20 marks. Other bids will be awarded a mark that is proportionate to the level of their bid in comparison to the lowest bid i.e. Marks awarded = $20 \times \text{lowest bid} / \text{bid}$.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[ITT for Accessible Play Equipment.pdf](#)

Invitation to Tender

[Financial Regulations February 2025.pdf](#)

Financial Regulations 2025

Contracting authority

Torpoint Town Council

- Public Procurement Organisation Number: PHJZ-1286-MVVQ

20 Maker Road

Torpoint

PL11 2HY

United Kingdom

Contact name: Camilla Southworth

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Website: <http://www.torpointtowncouncil.gov.uk>

Region: UKK30 - Cornwall and Isles of Scilly

Organisation type: Public authority - sub-central government