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Tender

Leisure Management System

University of Kent

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-050620

Procurement identifier (OCID): ocds-h6vhtk-058c56

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Scope

Reference

CB25_004

Description

In September 2023, Kent Sport launched a new sports strategy aiming to support and improve student and staff health and wellbeing and attract the local community on to campus to enjoy the plethora of facilities. With the increased necessity to generate income, improve membership recruitment and retention and provide a seamless overall customer experience, procuring a new Leisure Management System (LMS) is an essential step in reaching these outcomes for the department. The solution must provide comprehensive, accurate and timely reporting and data management.

Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 31 July 2026 to 31 July 2029
- 3 years, 1 day

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support
- 48000000 - Software package and information systems
- 48332000 - Scheduling software package

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

8 September 2025, 12:00pm

Tender submission deadline

15 September 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rw/entrance_s.asp?PID=97019&B=

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Technical	Participants must submit a single response to each of the questions listed in the Technical Questionnaire document enclosed at Schedule 8. For each question, only the information you provide specifically within that specific single question will be considered in evaluating your answer to that particular question. Any documentation uploaded elsewhere, or information not detailed within that single question response document, will not be considered in the evaluation of that question.	Quality	75%

Name	Description	Type	Weighting
Commercial	<p>Each Participant's total Price cost will be compared against the lowest cost submitted. This allows the Authority to calculate the percentage of marks to be awarded and this percentage is then applied to the total number of marks available for pricing 25%. 6.2.3.2 Each response will be compared to the lowest total price or percentage as indicated in the following formula: Score = $\left[\frac{\text{Lowest Price in } \pounds}{\text{Participant's Price in } \pounds} \right] \times \text{price weighting}$. Results will be rounded to 2 decimal places</p>	Price	25%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

University of Kent

- Public Procurement Organisation Number: PDYN-9654-JPQJ

The Registry

Canterbury, Kent

CT2 7NZ

United Kingdom

Contact name: Claire Baxter

Telephone: +44 7892719788

Email: c.baxter@kent.ac.uk

Website: <https://www.kent.ac.uk/finance/procurement.html>

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government