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Planning

Quality Assurance Services, Chelsea and Westminster Hospital NHS Foundation

Chelsea and Westminster Hospital NHS Foundation Trust

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-050559

Procurement identifier (OCID): ocds-h6vhtk-05588f

Published 21 August 2025, 2:35pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Updating estimated tender submissions dates - new dates Tender notice published est date: 15/09/25.

Scope

Description

The organisation has two Aseptic units which are used to prepare sterile medication, most of which are chemotherapy drugs. The units have to be compliant with GMP guidelines and as such, need to commission Quality Assurance and microbial monitoring service to maintain the unit and ensure that it is constantly GMP Compliant.

Total value (estimated)

- £156,000 excluding VAT
- £187,200 including VAT

Above the relevant threshold

Contract dates (estimated)

- 2 December 2025 to 1 December 2027
- Possible extension to 1 December 2028
- 3 years

Description of possible extension:

By mutual agreement between all parties at the end of the initial term.

Main procurement category

Services

CPV classifications

- 90714500 - Environmental quality control services
- 72225000 - System quality assurance assessment and review services

Contract locations

- UK - United Kingdom

Lot constraints

Maximum number of lots a supplier can bid for: 2

Maximum number of lots a supplier can be awarded: 1

Description of how multiple lots may be awarded:

Suppliers may bid for one or more of the lots.

Lot 1. Quality Management Systems

Description

- Document approval and GMP Audit - One internal audit per year and support with the preparation of the external audit and be available on the day of the audit
- Support with relevant action plans from external audit
- Quality Management Review including specialist advice and clarifications
- Site visits, monthly meetings and specialist information. Monthly review of quality exception reports and change controls
- Review errors and provide advice

- Review of microbiological data reported including microbiological excursions.
- Approval of microbiological excursion investigation reports and advice on appropriate course of action(s) in the event of such excursions.
- Specialist advice and support
- Releasing UMP and Specials, dealing with defects and recalls for all products including imports and specials which come into the pharmacy

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Environmental Monitoring

Description

For environmental monitoring , work required will cover the following, although this is not an exhaustive list:

- Provision of micro plates, Broth and all required media
- Receipt, incubation, reading. Evaluation and electronic reporting of microbiological environmental monitoring plate results
- Bacterial identification to species level
- Validation samples
- Quarterly visit to complete MEM monitoring
- Annual Broth GPT (Growth Promotion Testing) of broth used for operative or process validations
- Quarterly contract review meetings

- Staff training
- Client audit of Local QC
- Fridge mapping when required
- Transporting samples
- Air sampling
- Particle counts

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Combined Quality Management Systems and Environmental Monitoring

Description

This lot is for suppliers that can offer the services covered within Lots 1 and 2.

QMS

- Document approval and GMP Audit - One internal audit per year and support with the preparation of the external audit and be available on the day of the audit
- Support with relevant action plans from external audit
- Quality Management Review including specialist advice and clarifications
- Site visits, monthly meetings and specialist information. Monthly review of quality exception reports and change controls
- Review errors and provide advice

- Review of microbiological data reported including microbiological excursions.
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Participation

Particular suitability

Lot 1. Quality Management Systems

Lot 2. Environmental Monitoring

Lot 3. Combined Quality Management Systems and Environmental Monitoring

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

15 September 2025

Tender submission deadline

1 October 2025, 12:00pm

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 December 2025

Other information

Payment terms

Standard NHS payment terms.

Procedure

Procedure type

Open procedure

Reduced tendering period

Yes

Qualifying planned procurement notice - minimum 10 days

Contracting authority

Chelsea and Westminster Hospital NHS Foundation Trust

- Public Procurement Organisation Number: PGHW-2767-ZYZT

Unit G3, Harbour Yard, Chelsea Harbour

London

SW10 0XD

United Kingdom

Contact name: Gemma Fahey

Email: gemma.fahey@nhs.net

Website: <https://www.chelwest.nhs.uk>

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - central government