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Tender

Seasonal Christmas light Installation, removal & maintenance

Ipswich Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-050274

Procurement identifier (OCID): ocids-h6vhtk-058b8b

Published 20 August 2025, 3:45pm

Scope

Reference

IBC/19364

Description

Ipswich Borough Council is inviting Quotes for the installation, removal and maintenance of the seasonal Christmas Lights for Ipswich Town Centre.

Total value (estimated)

- £110,000 excluding VAT
- £132,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 29 September 2025 to 28 September 2026
- Possible extension to 28 September 2027
- 2 years

Description of possible extension:

12 Month

Main procurement category

Services

CPV classifications

- 31522000 - Christmas tree lights
- 31530000 - Parts of lamps and lighting equipment
- 31681300 - Electrical circuits
- 51100000 - Installation services of electrical and mechanical equipment
- 50800000 - Miscellaneous repair and maintenance services

Submission

Enquiry deadline

10 September 2025, 2:00pm

Tender submission deadline

17 September 2025, 11:00am

Submission address and any special instructions

www.suffolksourcing.uk

Tenders may be submitted electronically

Yes

Award criteria

Seasonal lighting decorations installation, removal & maintenance

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<http://www.suffolksourcing.uk>

Contracting authority

Ipswich Borough Council

- Public Procurement Organisation Number: PPLT-7247-DMBJ

Grafton House, 15-17 Russell Road

Ipswich

IP1 2DE

United Kingdom

Email: procurement@ipswich.gov.uk

Website: <http://www.suffolksourcing.uk>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government