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Contract

Christmas Lights Switch-On Event and Big Day Out 2025-2028

Dartford Borough Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-050152

Procurement identifier (OCID): ocds-h6vhtk-0556c2 ([view related notices](#))

Published 20 August 2025, 12:21pm

Scope

Reference

DN779775

Description

Dartford Borough Council Christmas Lights Switch-on is a popular free family event which takes place the first Saturday following Remembrance Sunday in November of each year.

Dartford Borough Council's Big Day Out is a popular 2-day free family event which takes place over one weekend, Saturday & Sunday, in July each year. The event location is Central Park, Dartford

Lot 1. Christmas Lights Switch On

Description

The contractor will hire and manage the following:

- Stage

Limited space means a specified size is required; 6.1m wide x 4.88m deep with roof frame to span over the stage and with front of stage barriers for use on hard standing, including 2m gate for disabled access.

The stage must be delivered, built, derigged and taken from site the same day. Access to the site is available from 6.30am.

- PA/Sound

PA, FOH Stage Monitor System, Control side of stage, Microphones & DI's, RF Equipment and Technical Services

- Stage Lighting

Technical specification as deemed appropriate by the contractor

- Generator

Technical specification as deemed appropriate by the contractor

- Stage Management

Lot 2. Big Day Out

Description

The successful contractor will hire and manage the following:

- Stage

A stage with a maximum size of 7m wide x 45m deep with roof frame to span over the stage and with front of stage barriers, for use on grass.

The stage must be delivered and built on the Friday before the event then derigged and taken from site at the close of the event on the Sunday.

- PA/Sound

PA, FOH Stage Monitor System, Control side of stage, Microphones & DI's, RF Equipment and Technical Services

- Stage Lighting

Technical specification as deemed appropriate by the contractor, likely minimal given that the event takes place in daylight.

- Generator

Technical specification as deemed appropriate by the contractor

- Mobile screen

There will be one mobile screen side stage, wholly managed by the contractor. The Council is open to appropriate recommendations in respect of the screen, but the following has worked well in previous years;

5m x 3m LED screen with 4.8mm Pixel pitch and Audio. The screen to be delivered, installed and taken away, and at least one on-site technician to remain for the 2 days of the event.

Contract 1. Christmas Lights Switch-On Event and Big Day Out

Lots

Lot 1. Christmas Lights Switch On

Lot 2. Big Day Out

Supplier

- CELEBTIME LIMITED

Contract value

- £175,000 excluding VAT
- £210,000 including VAT

Below the relevant threshold

Date signed

20 August 2025

Contract dates

- 21 August 2025 to 20 August 2026
- Possible extension to 31 July 2028
- 2 years, 11 months, 11 days

Description of possible extension:

Extension based on performance of the contract

Main procurement category

Services

CPV classifications

- 79952000 - Event services

Contract locations

- UKJ4 - Kent

Key performance indicators

Name

Submit name of available Host & Acts by event date minus 8 weeks

Issue Stage Itinerary /Programme etc by event date minus 6 weeks

Provide relevant marketing material/Bios for Host & Acts by event date minus 6 weeks

Procedure

Procedure type

Below threshold - open competition

Supplier

CELEBTIME LIMITED

- Companies House: 06428863
- Public Procurement Organisation Number: PVBL-2382-RCHM

61 London Road

Maidstone

ME16 8TX

United Kingdom

Email: info@celebtime.co.uk

Website: <http://www.celebtime.co.uk>

Region: UKJ45 - Mid Kent

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Christmas Lights Switch-On Event and Big Day Out

Contracting authority

Dartford Borough Council

- Public Procurement Organisation Number: PZJD-3364-WHJT

Civic Centre, Home Gardens

Dartford

DA1 1DR

United Kingdom

Contact name: Dartford Borough Council Procurement Team

Telephone: 01322 343434

Email: procurement@dartford.gov.uk

Website: <http://www.dartford.gov.uk>

Region: UKJ43 - Kent Thames Gateway

Organisation type: Public authority - sub-central government