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Tender

Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2023/227

Stoke-on-Trent City Council

F02: Contract notice

Notice identifier: 2025/S 000-050046

Procurement identifier (OCID): ocds-h6vhtk-056224

Published 20 August 2025, 10:21am

Section I: Contracting authority

I.1) Name and addresses

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

Contact

Mr Chris Conway

Email

christopher.conway@stoke.gov.uk

Telephone

+44 178223

Country

United Kingdom

Region code

UKG23 - Stoke-on-Trent

Internet address(es)

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a4475708-229d-ef11-8132-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=a4475708-229d-ef11-8132-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2023/227

Reference number

DN750087

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Targeted short break activities provide opportunities for children and young people with SEND to engage in fun, safe and supportive activities independently. They allow children and young people to have independence and social opportunities away from their families whilst giving parents/carers a break from their caring roles and responsibilities. Targeted short break activities can also provide opportunities for the whole family to enjoy activities together.

Since April 2025 Stoke-on-Trent City Council has commissioned Targeted Short Break Activities for children and young people with Special Educational Needs and Disabilities (SEND) via a framework. This is the reopening of the framework to allow new providers to join.

This service is managed by Stoke-on-Trent City Council who, through a series of call-off agreements, will engage, collaborate and work with organisations to deliver a broad range of short break activities meeting the needs of our families and their children/ young people.

The Council is inviting applicants to tender to join the framework for the following lots:

- Lot 1: Activities for children and young people to attend independently
- Lot 2: Activities for children and young people to attend with their families

Providers may apply for one or more lots depending on the scale and flexibility of their offer.

Providers need not be based in Stoke-on-Trent, but the activities shall be offered within a ten-mile radius of the Stoke-on-Trent area.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1: Activities for children and young people to attend independently

Lot No

1

II.2.2) Additional CPV code(s)

- 85312120 - Daycare services for disabled children and young people

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

Activities for Children/Young People individual attendance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2026

End date

31 March 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Activities for Children/Young People to attend with their families

Lot No

2

II.2.2) Additional CPV code(s)

- 85312120 - Daycare services for disabled children and young people

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

Activities for Children/Young People to attend with their families

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2026

End date

31 March 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-041318](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 September 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

20 August 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Stoke on Trent City Council

Stoke on Trent

Country

United Kingdom