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Tender

## **Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2023/227**

Stoke-on-Trent City Council

F02: Contract notice

Notice identifier: 2025/S 000-050046

Procurement identifier (OCID): ocids-h6vhtk-056224

Published 20 August 2025, 10:21am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Stoke-on-Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST4 1HH

#### **Contact**

Mr Chris Conway

#### **Email**

[christopher.conway@stoke.gov.uk](mailto:christopher.conway@stoke.gov.uk)

#### **Telephone**

+44 178223

**Country**

United Kingdom

**Region code**

UKG23 - Stoke-on-Trent

**Internet address(es)**

Main address

<https://www.stoke.gov.uk>

Buyer's address

<https://www.stoke.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=a4475708-229d-ef11-8132-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=a4475708-229d-ef11-8132-005056b64545>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Targeted Short Breaks Activities for Children and Young People with Special Educational Needs and Disabilities (SEND) - CAFS/2023/227

Reference number

DN750087

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Targeted short break activities provide opportunities for children and young people with SEND to engage in fun, safe and supportive activities independently. They allow children and young people to have independence and social opportunities away from their families whilst giving parents/carers a break from their caring roles and responsibilities. Targeted short break activities can also provide opportunities for the whole family to enjoy activities together.

Since April 2025 Stoke-on-Trent City Council has commissioned Targeted Short Break Activities for children and young people with Special Educational Needs and Disabilities (SEND) via a framework. This is the reopening of the framework to allow new providers to join.

This service is managed by Stoke-on-Trent City Council who, through a series of call-off agreements, will engage, collaborate and work with organisations to deliver a broad range of short break activities meeting the needs of our families and their children/ young people.

The Council is inviting applicants to tender to join the framework for the following lots:

- Lot 1: Activities for children and young people to attend independently
- Lot 2: Activities for children and young people to attend with their families

Providers may apply for one or more lots depending on the scale and flexibility of their offer.

Providers need not be based in Stoke-on-Trent, but the activities shall be offered within a ten-mile radius of the Stoke-on-Trent area.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot 1: Activities for children and young people to attend independently

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

Activities for Children/Young People individual attendance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2026

End date

31 March 2029

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 - Activities for Children/Young People to attend with their families

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

#### **II.2.3) Place of performance**

NUTS codes

- UKG23 - Stoke-on-Trent

#### **II.2.4) Description of the procurement**

Activities for Children/Young People to attend with their families

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2026

End date

31 March 2029

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-041318](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 September 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 August 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Stoke on Trent City Council

Stoke on Trent

Country

United Kingdom