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Tender

## **Coffee Supply & Machinery**

Sheffield Hallam University

F02: Contract notice

Notice identifier: 2025/S 000-049957

Procurement identifier (OCID): ocds-h6vhtk-058acf

Published 19 August 2025, 4:57pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sheffield Hallam University

City Campus

Sheffield

S11WB

#### **Contact**

Lisa Cowpe

#### **Email**

[l.cowpe@shu.ac.uk](mailto:l.cowpe@shu.ac.uk)

#### **Country**

United Kingdom

#### **Region code**

UKE32 - Sheffield

**UK Register of Learning Providers (UKPRN number)**

10005790

**Internet address(es)**

Main address

<http://www.shu.ac.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/sheffieldhallamuniversity.aspx/Home>

**I.4) Type of the contracting authority**

Other type

Central Public Authority - Sub Central Government

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Coffee Supply & Machinery

Reference number

2425-22-SAS-LC

#### **II.1.2) Main CPV code**

- 03131100 - Coffee beans

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

INVITATION TO MINI COMPETITION FOR THE PROVISION OF COFFEE & MACHINERY

The Sheffield Hallam University is conducting a mini competition under the TUCO Framework (Lot 5) for the Supply and Distribution of Hot Beverage Ingredients, Equipment and Associated Coffee Shop Products.

The mini competition is aimed at selecting the most economically advantageous tender for the supply to Sheffield Hallam University for the provision of coffee in various formats to allow 'bean to cup', 'bulk brew' and espresso-based drinks prepared by a Barista. It is a mandatory requirement for the supply of all 3 machinery types. Delivering to campus at eleven city centre locations. There is a further provision for all current coffee machinery to be replaced as a minimum as part of this contract.

A site visit is available to enable potential suppliers to understand the layout of the campus. It is a collective event where all eligible suppliers will attend at the same time.

There is mandatory criteria as follows:

- Appendix A - Accept TUCO Supply Terms - Pass/Fail
- Appendix D - Pricing & Quality (Tab 4. Quality Questions x 2) - Pass/Fail

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 03131100 - Coffee beans

### **II.2.3) Place of performance**

NUTS codes

- UKE32 - Sheffield

### **II.2.4) Description of the procurement**

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### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 years optional extension as a +1+1 year

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

2 years optional extension as a +1+1 year

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

15 September 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Sheffield Hallam University

Sheffield

Country

United Kingdom