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Tender

St Chad's Academies Trust - ICT Managed Service

ST CHAD'S ACADEMIES TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049658

Procurement identifier (OCID): ocds-h6vhtk-058a26

Published 18 August 2025, 7:25pm

Scope

Description

St Chad's Academies Trust is one of the Lichfield Diocesan Multi Academy Trust (MAT) a part of Lichfield Diocese, one of the 44 Dioceses which make up the Church of England. The Diocese covers most of the County of Staffordshire, the northern part of the County of Shropshire and a substantial part of the former Metropolitan County of the West Midlands. The Diocese envelops all or part of 7 Local Authorities and has 207 Church Schools and academies in its remit.

The Board works in partnership with the seven Local Authorities in the Diocese (Sandwell, Shropshire, Staffordshire, Stoke-on-Trent, Telford & Wrekin, Walsall and Wolverhampton) and also with the Department for Education and Academy Trusts. The Board also works alongside higher and further education providers.

The Board ensures that headteachers, teachers and governors have the intellectual and spiritual resources to promote the distinctive Christian character of our schools. The Board also supports the collaboration between clergy, parishes, church and community schools.

The ICT Support at the Trust is currently provided by a 13 outsourced support providers who provides a mix of scheduled onsite visits and remote support. The Trust is taking the opportunity to go to the market to identify the best innovative and forward-looking partner

to support them in the delivery and development of their ICT provision over the next five years.

This procurement includes (but may not be limited to) the items listed below.

- A core managed service, management of all ICT against an agreed SLA
- A Service Desk, available 52 weeks a year including out of hours access
- Local staffing which suppliers deem necessary to deliver the service and meet the SLA requirements - 42 weeks onsite in schools and 50 weeks for the Head Office
- Strategic advice and direction to the Trust regarding ICT
- Responsibility for design, specification, installation, and management of all ICT infrastructure
- Supply of goods and services based on an agreed Best Value approach
- Management of 3rd parties where relevant to the ICT support
- Relevant monitoring, management, patching
- Regular performance reporting
- CPD and training - digital skills and curriculum as necessary
- There is an expectation that the provider will support and/or drive innovation
- Maintain technical documentation
- Maintain operational documentation, for example inventory management and risk registers
- Collective partnership targets aligned to the Trust objectives
- In school support for the integration and upgrade of the connectivity, communications and security infrastructure as required
- Suppliers may be required to deliver a range of technology and change management projects in addition to the providing the core managed service.

Suppliers should note the following:

- There are currently 13 suppliers supporting the 19 sites
- The Trust will provide a standard contract as part of the ITT Pack
- There is not expected to be a requirement for TUPE from existing suppliers

Total value (estimated)

- £3,750,000 excluding VAT
- £4,500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 27 February 2026 to 26 February 2031
- 5 years

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support

Contract locations

- UKG - West Midlands (England)
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

12 September 2025, 12:00pm

Submission type

Tenders

Tender submission deadline

23 September 2025, 12:00pm

Submission address and any special instructions

The details for submission of the PSQ is in the PSQ Document attached to this notice.

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

12 November 2025

Award criteria

Name	Type	Weighting
Quality	Quality	70%
Price	Cost	30%

Other information**Conflicts assessment prepared/revised**

Yes

Procedure**Procedure type**

Competitive flexible procedure

Competitive flexible procedure description

Stage 1 = PSQ Submissions. These will then be shortlisted to inform the bidders for:

Stage 2 - ITT Submissions

Stage 3 - Presentations

Documents

Associated tender documents

[St Chads - Moxton Managed Service Partner Procurement PSQ v4 - FINAL.docx](#)

Documents to be provided after the tender notice

Following Shortlisting of the PSQ Stage those companies shortlisted will be provided (via email) with:

TUPE information

ITT Specification & Questions

A RAG Table showing the technical overview of ICT

Contracting authority

ST CHAD'S ACADEMIES TRUST

- Companies House: 08526973
- Public Procurement Organisation Number: PNBC-2684-QLMQ

C/O Birchills Ce Community Academy

Walsall

WS2 8NF

United Kingdom

Telephone: 07970661087

Email: geoff.chandler@moxton-education.com

Website: <https://www.stchadsacademiestrust.co.uk>

Region: UKG38 - Walsall

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

MOXTON EDUCATION LTD

Summary of their role in this procurement: Managing the Procurement

- Companies House: 09008303
- Public Procurement Organisation Number: PPHN-8276-MGRZ

Ossington Chambers

Newark

NG24 1AX

United Kingdom

Email: geoff.chandler@moxton-education.com

Region: UKF15 - North Nottinghamshire

Contact organisation

Contact MOXTON EDUCATION LTD for any enquiries.