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Tender

## Appropriate Adult Service 2026

British Transport Police Authority

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049651

Procurement identifier (OCID): ocds-h6vhtk-058a20 ([view related notices](#))

Published 18 August 2025, 6:38pm

## Scope

## Reference

BTP/CON/1035

## Description

British Transport Police seeks the provision of an Appropriate Adult Service 24 hours a day, 7 days a week, 365 days of the year as, defined by the Police and Criminal Evidence Act (1984) and its Code of Practice for juveniles aged 10-17 years where a parent or guardian is unable or unwilling to attend; as well as for vulnerable adults detained in police custody, A vulnerable adult is considered to be from the age of 18.

The role of the Appropriate Adult in custody is to ensure the welfare of the vulnerable person (adult and juvenile) is maintained, that they understand all processes put to them and that all decisions they make in custody are in their best interests and with all the available information and understanding. This is a requirement under Code C of PACE, and allows the AA to make representations, and speak on behalf of the vulnerable person on matters of welfare and understanding.

Whilst it is required that an Appropriate Adult be present for all custody processes

involving vulnerable persons. If an Appropriate Adult is not readily available during booking in or when a Juvenile is first brought to a custody, a telephone service will be available to assist with the initial booking in process. An Appropriate Adult in these circumstances will provide guidance and welfare support (but will not include formal consultation).

In most cases the Appropriate Adult will be somebody related to the detained person such as a parent, adult, sibling, or a Social Worker with a responsibility for the ongoing welfare of the child. However, there are times when these people are unable, unwilling or unsuitable to function as an Appropriate Adult in custody and in these cases, police are required to call on another independent, responsible adult.

### **Total value (estimated)**

- £460,000 excluding VAT
- £552,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 12 February 2026 to 11 February 2029
- Possible extension to 11 February 2030
- 4 years

Description of possible extension:

Not applicable

### **Main procurement category**

Services

## **CPV classifications**

- 85311300 - Welfare services for children and young people

## **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Legal and financial capacity conditions of participation**

Selection criteria as stated in the procurement documents

### **Technical ability conditions of participation**

Selection criteria as stated in the procurement documents

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

## Enquiry deadline

1 September 2025, 5:00pm

## Tender submission deadline

15 September 2025, 12:00pm

## Submission address and any special instructions

[www.mytenders.co.uk](http://www.mytenders.co.uk)

## Tenders may be submitted electronically

Yes

## Languages that may be used for submission

English

## Award decision date (estimated)

27 October 2025

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## Award criteria

| Name             | Description      | Type    | Order of importance |
|------------------|------------------|---------|---------------------|
| Service Delivery | Service Delivery | Quality | 1                   |

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## **Other information**

### **Payment terms**

The Contractor shall submit a single monthly consolidated invoice to be paid monthly in arrears.

the Supplier shall provide invoice backing information as outlined above in paragraph 10 and as additionally defined in the specification of requirement to enable budget holders to confirm services requested.

### **Description of risks to contract performance**

Not applicable

### **Applicable trade agreements**

- Government Procurement Agreement (GPA)

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

## **Justification for not publishing a preliminary market engagement notice**

Well-Defined Requirements: The services are standard and have been previously procured. The Authority feels confident in proceeding without market input.

Market Distortion Concerns: The market is very small and dominated by very few (two) players, Pre Market Engagement could risk distorting competition or signalling preferences.

Not Mandatory: The Procurement Act 2023 permits but does not require contracting authorities to conduct PME. The Authority has chosen to skip the Pre-Market Engagement as we believe it's unnecessary for the procurement in question.

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## **Documents**

### **Associated tender documents**

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608771](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608771)

Appendix A - Invitation To Tender - Appropriate Adult Service 2026

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608773](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608773)

Appendix B - Specification of Requirements - Appropriate Adult Service 2026

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608775](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608775)

Appendix C - Supplier Response Guidance - Appropriate Adult Service 2026

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608776](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608776)

Appendix D - Pricing Schedule - Appropriate Adult Service 2026

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608777](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608777)

BTPCON1035 - 1 - Part A - Contract Award Form

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608778](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608778)

BTPCON1035 - 1 - Part B - Core Terms BTP

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608779](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608779)

BTPCON1035 - 2 - Specification

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608780](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608780)

BTPCON1035 - 3 - Form of Tender

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608781](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608781)

BTPCON1035 - 4 - Selection

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608782](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608782)

BTPCON1035 - 5 - Pricing

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608784](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608784)

BTPCON1035 - 6 - Quality

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608786](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608786)

BTPCON1035 - 7 - Commercially Sensitive Information

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608789](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608789)

BTPCON1035 - 8 - BTP Ethical Procurement Statement

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608791](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608791)

BTPCON1035 - Schedule 1 - Definitions\_v1.1



[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608793](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608793)

BTPCON1035 - Schedule 2 - Specification\_v1.1

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608795](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608795)

BTPCON1035 - Schedule 3 - Charges

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608797](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608797)

BTPCON1035 - Schedule 4 - Tender v1.2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608799](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608799)

BTPCON1035 - Schedule 5 - Commercially\_Sensitive\_Information

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608801](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608801)

BTPCON1035 - Schedule 6 - Transparency\_Reports

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608802](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608802)

BTPCON1035 - Schedule 11 - Continuous\_Improvement

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608803](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608803)

BTPCON1035 - Schedule 12 - Benchmarking v1.2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608804](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608804)

BTPCON1035 - Schedule 13 - Contract Management

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608806](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608806)

BTPCON1035 - Schedule 14 - BCDR

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608808](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608808)

BTPCON1035 - Schedule 16 - Security v1.2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608809](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608809)

BTPCON1035 - Schedule 20 - Processing Data\_v1.2

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608811](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608811)

BTPCON1035 - Schedule 21 - Variation\_Form

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608813](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608813)

BTPCON1035 - Schedule 22 - Insurance

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608814](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608814)

BTPCON1035 - Schedule 25 - Rectification\_Plan

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608815](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608815)

BTPCON1035 - Schedule 26 - Sustainability

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608816](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608816)

BTPCON1035 - Schedule 27 - Key Subcontractors

[https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder\\_FileDownload.aspx?id=608817](https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=608817)

BTPCON1035 - Schedule 36 - Intellectual Property Rights v1.2

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## Contracting authority

### British Transport Police Authority

- Public Procurement Organisation Number: PXCV-1424-DYJV

200 Buckingham Palace Road

London

SW1W 9TJ

United Kingdom

Contact name: Ayo Ogunmoyero

Telephone: +447917580997

Email: [ayo.ogunmoyero@btp.police.uk](mailto:ayo.ogunmoyero@btp.police.uk)

Website: <http://www.btp.police.uk>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government