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Planning

Educational Psychology Assessment Delivery

Stoke on Trent City Council

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-049617

Procurement identifier (OCID): ocids-h6vhtk-058a0d

Published 18 August 2025, 4:34pm

Section I: Contracting authority

I.1) Name and addresses

Stoke on Trent City Council

Civic Centre, Glebe Street

Stoke-on-Trent

ST41HH

Contact

Dasa Kucharkova

Email

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Telephone

+44 1782238849

Fax

+44 1782238849

Country

United Kingdom

Region code

UKG23 - Stoke-on-Trent

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.stoke.gov.uk/>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Educational Psychology Assessment Delivery

II.1.2) Main CPV code

- 85121270 - Psychiatrist or psychologist services

II.1.3) Type of contract

Services

II.1.4) Short description

Stoke-on-Trent City Council is seeking suitably qualified Educational Psychologists to support the statutory Education, Health and Care (EHC) needs assessment process. Providers will be responsible for delivering person-centred, legally compliant psychological assessments and reports for eligible children and young people, in line with the Children and Families Act 2014 and the SEND Code of Practice. The service must align with local strategic priorities and guidance, which will be shared upon agreement to deliver the service.

The scope of work includes completing educational psychology assessments, producing detailed reports, and providing psychological advice to inform EHC needs assessments. Providers must ensure that assessments include consultation with the child or young person, their family, and relevant professionals. All services must reflect professional judgement and uphold the principles of inclusion and individualised support, and as such advices may be required to be completed following either face-to-face assessment, virtual consultation and/or a review of relevant information.

Performance management will be integral to the delivery of this service, ensuring quality, timeliness, and compliance with legal and local expectations. The Council will monitor provider performance against agreed standards to ensure that the needs of children and young people are met effectively and consistently.

II.1.5) Estimated total value

Value excluding VAT: £1,280,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG23 - Stoke-on-Trent

II.2.4) Description of the procurement

This procurement is being conducted under the Provider Selection Regime. We are seeking to establish a framework agreement with multiple providers, initially for a fixed term of two years, with the option to extend for a further one year if required.

The intended contract commencement date is 1 April 2026.

II.3) Estimated date of publication of contract notice

20 March 2026

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Engagement process description

To express your interest in engaging in this opportunity please contact Michele Perry Springer on michele.perry@stoke.gov.uk by 29/08/2025.

Interested providers will have the opportunity to hear more about the proposal in a planned webinar w/c 15/09/2025