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Tender

## **ICT Managed Services**

Canterbury City Council

F02: Contract notice

Notice identifier: 2025/S 000-049536

Procurement identifier (OCID): ocds-h6vhtk-0589de

Published 18 August 2025, 2:37pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Canterbury City Council

14 Rose Lane

Canterbury

CT1 2UR

#### **Contact**

Mrs Manu Chapman

#### **Email**

[procurement@canterbury.gov.uk](mailto:procurement@canterbury.gov.uk)

#### **Telephone**

+44 1227000000

#### **Country**

United Kingdom

**Region code**

UKJ4 - Kent

**Internet address(es)**

Main address

<http://www.canterbury.gov.uk>

Buyer's address

<http://www.canterbury.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.kentbusinessportal.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.kentbusinessportal.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ICT Managed Services

Reference number

DN787417

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Canterbury City Council on behalf of Canterbury Environment Company ("CEC") wishes to select and appoint a suitable supplier for the provision of ICT Managed Services and invites tenderers to submit a tender to meet this requirement.

The specific requirements for the above are detailed in the Suite of Documents. It should be noted that by submitting a tender, you confirm that you understand and can meet these requirements.

The Contract is anticipated to commence Mid October / November 2025 and will continue for a period of 3 years, (unless terminated early in accordance with the terms and conditions of the Contract) and may be extended up to 31 January 2029, subject to the satisfactory performance of the Services and at CEC's entire discretion. Any such extension shall be on the same terms and conditions of this Contract and shall be subject to mutual agreement in writing.

Full details and requirements are included within the Invitation to Tender Documentation.

Important Notice:

Suppliers should in the first instance register themselves on the Kent Business Portal by following registration instructions. After registering suppliers are asked to express their interest in this opportunity, after which suppliers will be able to access and download all the required documents attached to this notice. Please ensure you download all

documents and complete according to instructions contained.

Attachments:

Instructions to Suppliers: Expressions of interest will only be accepted via the Kent Business Portal ([www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk)).

Note that in order to successfully submit your interest you will first need to register for an account on the portal. After registration is complete and you've received your login details you should return to the advert for the opportunity and express your interest.

You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on 18 September 2025

Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered).

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

#### **II.2.4) Description of the procurement**

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You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on 18 September 2025

#### Questions and Communication:

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#### **II.2.5) Award criteria**

Cost criterion - Name: On the basis of the most advantageous tender (MAT) / Weighting: 60

Cost criterion - Name: On the basis of the most advantageous tender (MAT) / Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

May be extended up to 31 January 2029, subject to the satisfactory performance of the Services and at CEC's entire discretion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 September 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 September 2025

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Canterbury City Council

Canterbury

Country

United Kingdom