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Tender

Employee Counselling Service

Sunderland City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049512

Procurement identifier (OCID): ocds-h6vhtk-0589d0 ([view related notices](#))

Published 18 August 2025, 2:10pm

Scope

Description

Sunderland City Council is seeking to appoint a single contractor to provide Employee Counselling Services to its employees which is independent from the Council.

The Provider will be required to provide a one-to-one, confidential Employee Counselling Service to the Council's employees or other external organisations to which the Council's Occupational Health Services provides counselling Services to.

The Service will compliment other Council employee support services and shall be provided at the Council's Occupational Health Service's premises, which is currently located at Thorney Close Action and Enterprise Centre, 120 Thorndale Road, Thorney Close, Sunderland, SR3 4JQ.

Commercial tool

Establishes a framework

Total value (estimated)

- £450,000 excluding VAT
- £540,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2028
- 3 years

Main procurement category

Services

CPV classifications

- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

Contract locations

- UKC23 - Sunderland

Framework

Maximum number of suppliers

1

Maximum percentage fee charged to suppliers

0%

Framework operation description

Prices will be determined by a 50-minute session rate cost.

Award method when using the framework

Without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

10 September 2025, 12:00pm

Submission address and any special instructions

www.open-uk.org

Tenders may be submitted electronically

Yes

Award criteria

The award criteria will consist of Price - 50%, Quality - 40% and Social Value - 10%

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

Sunderland City Council

- Public Procurement Organisation Number: PLVZ-4154-GGRZ

City Hall, Plater Way,

Sunderland

SR1 3AA

United Kingdom

Email: grant.richardson@sunderland.gov.uk

Region: UKC23 - Sunderland

Organisation type: Public authority - sub-central government