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Tender

## **Employee Counselling Service**

Sunderland City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049512

Procurement identifier (OCID): ocds-h6vhtk-0589d0

Published 18 August 2025, 2:10pm

## **Scope**

### **Description**

Sunderland City Council is seeking to appoint a single contractor to provide Employee Counselling Services to its employees which is independent from the Council.

The Provider will be required to provide a one-to-one, confidential Employee Counselling Service to the Council's employees or other external organisations to which the Council's Occupational Health Services provides counselling Services to.

The Service will compliment other Council employee support services and shall be provided at the Council's Occupational Health Service's premises, which is currently located at Thorney Close Action and Enterprise Centre, 120 Thorndale Road, Thorney Close, Sunderland, SR3 4JQ.

### **Commercial tool**

Establishes a framework

### **Total value (estimated)**

- £450,000 excluding VAT
- £540,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2025 to 30 September 2028
- 3 years

### **Main procurement category**

Services

### **CPV classifications**

- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

### **Contract locations**

- UKC23 - Sunderland

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## **Framework**

### **Maximum number of suppliers**

1

### **Maximum percentage fee charged to suppliers**

0%

### **Framework operation description**

Prices will be determined by a 50-minute session rate cost.

### **Award method when using the framework**

Without competition

### **Contracting authorities that may use the framework**

Establishing party only

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

## **Tender submission deadline**

10 September 2025, 12:00pm

## **Submission address and any special instructions**

[www.open-uk.org](http://www.open-uk.org)

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

The award criteria will consist of Price - 50%, Quality - 40% and Social Value - 10%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

### **Special regime**

Light touch

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## Contracting authority

### Sunderland City Council

- Public Procurement Organisation Number: PLVZ-4154-GGRZ

City Hall, Plater Way,

Sunderland

SR1 3AA

United Kingdom

Email: [grant.richardson@sunderland.gov.uk](mailto:grant.richardson@sunderland.gov.uk)

Region: UKC23 - Sunderland

Organisation type: Public authority - sub-central government