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Contract

Appointment of an Admin Officer

East Hampshire District Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049405

Procurement identifier (OCID): ocds-h6vhtk-058989

Published 18 August 2025, 11:04am

Scope

Reference

EHDC/2025/022

Description

Appointment of an Admin Officer for EHDC

Contract 1

Supplier

- Office Angels Ltd

Contract value

- £30,000 excluding VAT
- £36,000 including VAT

Below the relevant threshold

Date signed

30 May 2025

Contract dates

- 9 June 2025 to 31 October 2025
- 4 months, 22 days

Main procurement category

Services

CPV classifications

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

Contract locations

- UKC - North East (England)

- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Procedure

Procedure type

Below threshold - without competition

Supplier

Office Angels Ltd

10 Bishops Square

London

E1 6EG

United Kingdom

Email: ehdc_procurement@easthants.gov.uk

Region: UKI42 - Tower Hamlets

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

East Hampshire District Council

- Public Procurement Organisation Number: PPQZ-8465-PHGN

Monterey House

Petersfield

GU32 9HN

United Kingdom

Email: ehdc_procurement@easthants.gov.uk

Region: UKJ36 - Central Hampshire

Organisation type: Public authority - sub-central government