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Tender

Low Pay Commission call for research on workers' experiences of low-paid work

Low Pay Commission

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-049364

Procurement identifier (OCID): ocds-h6vhtk-05889c ([view related notices](#))

Published 18 August 2025, 10:01am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

18 August 2025: The link to the Invitation to Tender document has been corrected.

Scope

Reference

LPC2025/01

Description

We are looking to commission a piece of research surveying workers on their views and experiences of working in jobs that pay at - or close to - the NLW. This will bridge the gap between the LPC's broad programme of stakeholder engagement and our internal analysis of large, national datasets. The commissioned research will provide a representative and quantifiable snapshot of workers' views, reaching a diverse group of respondents. This work will help to provide the Commission with a rounded picture of low-paid workers' living standards and experiences.

This call is for funding up to £25,000 + VAT and is for one project only. The project will be completed by the Spring of 2026.

Total value (estimated)

- £25,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 29 September 2025 to 30 April 2026
- 7 months, 2 days

Main procurement category

Services

CPV classifications

- 73000000 - Research and development services and related consultancy services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

29 August 2025, 2:00pm

Tender submission deadline

15 September 2025, 2:00pm

Submission address and any special instructions

Tenders should be submitted to tim.butcher@lowpay.gov.uk, copying lpc@lowpay.gov.uk.

Tenders may be submitted electronically

No

Award criteria

Tenders shall be evaluated by a panel appointed by the Authority. Each panel member shall undertake an independent evaluation. There shall be one (1) commercial officer evaluating the commercial and price criteria, and a minimum of three (3) technical experts evaluating the quality criteria. Once complete, a moderation meeting shall be held where the panel shall reach a consensus on the results.

Tenders shall be evaluated using the Most Economically Advantageous Tender (MEAT) methodology. This is where the Authority assesses a Tender based on a combination of commercial, quality, and price elements. The Authority chooses to award the Contract, the Authority shall award the Contract to the Tenderer which submits the highest scoring Tender.

The below summarises the sub-weightings for the quality and price elements of the evaluation criteria.

Quality : 80%

A01: Understanding the requirements and context: 25%

A02: Methodology and approach: 30%

A03: Ability to deliver (including project planning, resource and risk management and expertise): 25%

Price: 20%

B01: Total Contract Price 20%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[LPC202501 Worker survey letter Find a Tender.docx](#)

Overview of invitation to tender.

[20250811_LPC_CT_027_Short_Form_Terms_and_Conditions_Good_andor_Services_v.2.0_.docx](#)

LPC Standard Terms and Conditions.

[LPC202501_Pricing_Schedule.xlsx](#)

LPC Pricing Schedule for completion by tenderers.

Technical specifications to be met

https://assets.publishing.service.gov.uk/media/689ef0dbcc5ef8b4c5fc447e/LPC202501_ITT_to_quote_worker_experiences.docx

Full Invitation to Tender.

Contracting authority

Low Pay Commission

- Public Procurement Organisation Number: PDDW-8983-PTPH

Ground Floor, 10 South Colonnade, Canary Wharf

London

E14 4PU

United Kingdom

Contact name: Tim Butcher

Email: lpc@lowpay.gov.uk

Website: <https://www.gov.uk/government/organisations/low-pay-commission>

Region: UKI42 - Tower Hamlets

Organisation type: Public authority - central government