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Tender

Tender for Digital Asset a Management System

NATIONAL ARMY MUSEUM

F02: Contract notice

Notice identifier: 2025/S 000-049276

Procurement identifier (OCID): ocds-h6vhtk-058943

Published 15 August 2025, 4:46pm

Section I: Contracting authority

I.1) Name and addresses

NATIONAL ARMY MUSEUM

Royal Hospital Road

London

SW34HT

Contact

Richard Hodgkinson

Email

rhodgkinson@nam.ac.uk

Telephone

+44 2078812486

Country

United Kingdom

Region code

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Charity Commission (England and Wales)

237902

Internet address(es)

Main address

www.nam.ac.uk

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.nam.ac.uk/contracts>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.nam.ac.uk/contracts>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for Digital Asset a Management System

Reference number

K-7-16-2-2-1

II.1.2) Main CPV code

- 92511000 - Library services

II.1.3) Type of contract

Services

II.1.4) Short description

The National Army Museum (NAM) is inviting software vendors to tender for the supply and ongoing support for a new Digital Asset Management system. The Museum implemented as asset folder structure to support the deployment of its digital collections management system in 1998. The structure was designed for storing and organising unique assets for algorithm-based retrieval, as well as offering tools and scripts for generating variant-sized versions and derivatives. These were developed and maintained in-house by the Museum's Technical Services team.

The Museum now wishes to procure a new Asset Management System building on the existing numerous resources ('buckets') of digital assets. Full details of the requirement are contained in the Tender Brief

II.1.5) Estimated total value

Value excluding VAT: £50,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

Main site or place of performance

National Army Museum sited at Royal Hospital Road Chelsea

II.2.4) Description of the procurement

Contained in tender documents

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £50,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 October 2025

End date

29 September 2035

This contract is subject to renewal

Yes

Description of renewals

The Museum wishes to procure this system on a "permanent" basis and establish

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Contained in tender documentation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 September 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

15 September 2025

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

National Army Museum

London

SW3 4HT

Country

United Kingdom