

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/048994-2025>

Planning

UKREiif Event Planning & Management

East Midlands Combined County Authority

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-048994

Procurement identifier (OCID): ocds-h6vhtk-05888f

Published 15 August 2025, 9:43am

Scope

Description

UKREiif is the UK's largest real estate investment and infrastructure forum. It is a three-day real estate event that was established in 2022, defying expectations, attracting thousands of domestic and international developers, investors, councils and built environment thought leaders. Its aim is to connect people, places and businesses to accelerate and unlock sustainable, inclusive and transformational investment.

The 2026 event is due to be held at Location: Royal Armouries Museum and New Dock, Leeds City Centre between May 19-21 2026.

To ensure a high-quality, coherent, and impactful presence at UKREiif 2026, EMCCA would like to appoint a single supplier to design, deliver and manage all aspects of the East Midlands pavilion including:

- Develop and deliver all pavilion design, branding and furnishing
- Construct the pavilion interior and manage all technical/AV elements
- Coordinate with EMCCA and partners on digital, print, and physical assets

- Manage install, live event support including AV, and breakdown logistics
- Attend weekly EMCCA calls and fortnightly partner calls from the Jan 2026 onwards.

EMCCA is looking for a supplier with a strong track record in event management to undertake this project. A commitment to working with partners within the East Midlands is also expected.

Bidders may be required to deliver a presentation in relation to the project at the EMCCA offices in Chesterfield, Derbyshire on 11th November 2026.

It is expected that the successful supplier will commence work on the project in early January 2026.

Further information on UK Reif can be found here: <http://www.ukreif.com/>

Contract dates (estimated)

- 1 January 2026 to 30 May 2026
- 4 months, 30 days

Main procurement category

Services

CPV classifications

- 79950000 - Exhibition, fair and congress organisation services

Contract locations

- UKF1 - Derbyshire and Nottinghamshire

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

8 September 2025

Enquiry deadline

30 September 2025, 11:59pm

Tender submission deadline

24 October 2025, 12:00pm

Submission address and any special instructions

Tender will be published on <https://www.eastmidtenders.org/>

Tenders may be submitted electronically

Yes

Procedure

Procedure type

Below threshold - open competition

Contracting authority

East Midlands Combined County Authority

- Public Procurement Organisation Number: PZXR-6887-DRNP

Northern Gateway Enterprise Centre

Chesterfield

S40 1UT

United Kingdom

Email: procurement@eastmidsdevo.org.uk

Region: UKF12 - East Derbyshire

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

Nottinghamshire County Council

Summary of their role in this procurement: Conducting procurment on behalf of EMCCA

- Public Procurement Organisation Number: PBCV-5152-BXBP

County Hall, Loughborough Road

Nottingham

NG2 7QP

United Kingdom

Email: prpc@nottscc.gov.uk

Region: UKF16 - South Nottinghamshire

Contact organisation

Contact Nottinghamshire County Council for any enquiries.