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Contract

## **Payroll Services Framework**

Guy's and St Thomas' NHS Foundation Trust

F03: Contract award notice

Notice identifier: 2025/S 000-048875

Procurement identifier (OCID): ocds-h6vhtk-04e597

Published 14 August 2025, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Guy's and St Thomas' NHS Foundation Trust

Great Maze Pond

London

SE1 9RT

#### **Contact**

Nawaz Habib

#### **Email**

[nawaz.habib@nhs.net](mailto:nawaz.habib@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

<https://www.lpp.nhs.uk/>

Buyer's address

<https://www.lpp.nhs.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Payroll Services Framework

Reference number

LPP/2024/004

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NHS London Procurement Partnership (hosted by Guy's and St Thomas' NHS Foundation Trust) has established a multiple supplier framework for the provision of Payroll Services. The framework agreement covers core payroll, pension and expenses administration plus related HR administration/maintenance through the ESR system.

The Payroll Services Framework is not split in to any Lots.

Please find the awarded suppliers listed below:

CR Payroll Solutions Limited

ELFS Business Services Ltd

NHS Shared Business Services

Payroll Easy Group Limited

University Hospitals Birmingham NHS Foundation Trust

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £24,000,000

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

NHS London Procurement Partnership (hosted by Guy's and St Thomas' NHS Foundation Trust) has established a Framework Agreement for the provision of payroll services. This framework is not split in to any Lots.

The framework for the provision of payroll services has the following expected business benefits:

#### **Financial Benefits**

The Framework has established ceiling prices that a supplier may not exceed when delivering services to any participating authority.

As much of the procurement work has already been done, NHS and wider public sector contracting authorities are able to save on time and costs associated with running a full procurement.

#### **Rates**

Suppliers have rate cards that provide a set of ceiling prices for the service available, which means organisations can have confidence regarding the maximum price they will pay for a service. This information can also be used to benchmark existing service provision and to enhance value for money.

Contracting authorities may also consider how they work together with other organisations in order to realise volume-based pricing.

#### **Other Benefits**

The Framework should reduce the administrative burden and reduce duplication of effort as standard service specifications and performance indicators have already been established.

The Framework ensures all the providers have achieved a minimum standard in terms of competence and financial viability

The breadth of services and the flexibility built into the framework enables contracting authorities to think more pro-actively about how they might outsource some of their back-office processes.

The framework agreement allows for both further competition and direct award to all awarded suppliers.

The framework agreement will go live from 18/08/2025 and will last for a period of 4 years.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 60%

Quality criterion - Name: Social Value / Weighting: 10%

Cost criterion - Name: Commercial / Weighting: 30%

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-006434](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

6 August 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 6

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

ELFS Business Services

Darwen

BB3 0FG

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £24,000,000

Lowest offer: £24,000,000 / Highest offer: £24,000,000 taken into consideration

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Number of tenders received: 6

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

NHS Shared Business Services

Hemel Hempstead

HP2 7AH

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

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The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

University Hospitals Birmingham NHS Foundation Trust

Birmingham

B15 2PR

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

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Number of tenders received: 6

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

CR Payroll Solutions Limited

Kilkenny

R95 R2HY

Country

Ireland

NUTS code

- IE - Ireland

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £24,000,000

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6 August 2025

#### V.2.2) Information about tenders

Number of tenders received: 6

Number of tenders received from SMEs: 3

The contract has been awarded to a group of economic operators: No

#### V.2.3) Name and address of the contractor

Payroll Easy Group Limited

London

W1W 5PF

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

#### V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £24,000,000

Lowest offer: £24,000,000 / Highest offer: £24,000,000 taken into consideration

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## Section VI. Complementary information

### VI.3) Additional information

The Framework can be accessed by the following Participating Authorities (including but not limited to):

- Central government departments & their executive agencies (a list of such departments and executive agencies can be found at <http://www.cabinetoffice.gov.uk/government-business/government-ministers-responsibilities.aspx>);
- Non-departmental public bodies (NDPBs) (a list of NDPBs can be found at Annex A to the Public Bodies Directory 2007 published by the cabinet office) which can be found at: <https://www.gov.uk/guidance/public-bodies-reform>;
- National Health Service (NHS) bodies, including Clinical Commissioning Groups, NHS trusts, NHS foundation trusts, a Special Health Authority and a Local Health Board in England and Wales and other constituent bodies in Wales, Scotland and Northern Ireland, including but not limited to, the Scottish ambulance service, lists of all of such NHS bodies can be found at:  
<http://www.nhs.uk/Servicedirectories/pages/nhstrustlisting.aspx>  
<http://www.wales.nhs.uk/nhwalesaboutus/structure>,  
<https://www.scot.nhs.uk/organisations/>  
<http://www.hscni.net/index.php?link=hospitals>
- All Local Authorities, a list of such authorities being available at:  
[http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/AToZOfLocalCouncils/DG\\_A-Z\\_LG](http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/AToZOfLocalCouncils/DG_A-Z_LG)
- All Combined Authorities, a list of such authorities being available at:  
<https://www.local.gov.uk/topics/devolution/combined-authorities>
- Police forces and other emergency services, including fire and rescue services, the maritime and Coast guard agency and other rescue authorities a list of police authorities and fire and rescue services can be found respectively at the following:  
<http://www.police.uk/forces.htm>  
<https://www.fireservice.co.uk/information/ukfrs/>
- Educational establishments i.e. schools maintained by local authorities; academies; city technology colleges; further education establishments, and universities:  
<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>
- Registered social landlords (RSLs), a list of such authorities being available at:  
<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>
- Registered charities, as detailed at: <http://www.charity-commission.gov.uk/>
- Devolved and other administrations within the British Isles, including those detailed at:  
Scotland: <http://scotland.gov.uk/Home> and <http://www.scottish.parliament.uk/>  
Wales: <http://new.wales.gov.uk/?llang=en,OJ/S>  
Isle of Man: <https://www.gov.im/>
- Healthcare providers in the Channel Islands

<https://gov.gg>

<https://www.gov.je>

For the avoidance of doubt, any successor bodies of any of the above entities shall be entitled to access the Framework (subject to Authority approval) and shall be deemed Participating Authorities for the purposes of this Framework Agreement.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom