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Tender

Tree Safety Specification Survey

Petersfield Town Council

F02: Contract notice

Notice identifier: 2025/S 000-048534

Procurement identifier (OCID): ocds-h6vhtk-05875d

Published 13 August 2025, 4:32pm

Section I: Contracting authority

I.1) Name and addresses

Petersfield Town Council

24 Heath Road, Petersfield

Petersfield

GU314EA

Contact

Jayde Taylor

Email

climate@petersfield-tc.gov.uk

Telephone

+44 1730264182

Country

United Kingdom

Region code

UKJ35 - South Hampshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.petersfield-tc.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://petersfieldtc.sharepoint.com/:w:/s/weblinks/EQXy10v6cN5BqSYUeIVERM0BaUF7kdQnESj-nS-tRkJjzw?e=8kMhYW>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tree Safety Specification Survey

Reference number

CP001

II.1.2) Main CPV code

- 77231000 - Forestry management services

II.1.3) Type of contract

Services

II.1.4) Short description

Petersfield Town Council is looking to undertaking a tree safety survey to ensure the health and stability of trees on public land, protecting both people and property. Regular inspections help identify potential hazards such as diseased or unstable trees, enabling timely maintenance or removal. This proactive approach supports public safety, fulfils the council's duty of care, and contributes to responsible management of the town's green spaces.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Petersfield

II.2.4) Description of the procurement

Tree Safety Survey

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

Yes

Description of renewals

Renewal will be awarded if required.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Assess the condition of trees within Council-managed open spaces and identify any unreasonable hazards that could result in injury to people or damage to property

Identify any works required to reduce foreseeable risk

Inform future management decisions through detailed reporting and mapping

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Tree surveys must be undertaken by individuals holding:

- Lantra Professional Tree Inspector (PTI) certification; or
- Level 3 or higher arboricultural qualifications (e.g., RFS Cert Arb, ND Arb, Level 4/5 Diploma)
- Arboricultural Association Registered Consultant

Public liability insurance with a minimum cover of £5 million

Professional indemnity insurance of at least £1 million

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 September 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 October 2025

Local time

12:00pm

Place

Petersfield Town Council

Information about authorised persons and opening procedure

A number of Members and Officers will be selected (up to a maximum of 6) to review and score tenders with a recommendation to the relevant committee.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Petersfield Town Council

24 Heath Road, Petersfield

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GU31 4EA

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