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Tender

DFE - Insolvency Service - Provision of Insolvency Services

Department for the Economy

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-048177

Procurement identifier (OCID): ocds-h6vhtk-058687 ([view related notices](#))

Published 12 August 2025, 4:44pm

Scope

Reference

ID 5967001

Description

The Insolvency Service is a branch within the Department for the Economy. The Official Receiver (OR) is a Civil Servant in the Insolvency Service within the Department and is also an Officer of the Court in his roles of Trustee in Bankruptcy and Liquidator in companies that have been wound up by the Court.

The Department for the Economy (the Buyer) is seeking to appoint two Suppliers for the provision of Insolvency Services to complete the administration of cases once the Official Receiver's statutory investigations have been completed.

When the Department for Economy identifies a piece of work, it will be offered to the Supplier ranked first.

The Supplier ranked second will be offered a commission in the event of;

(a) a conflict of interest for Supplier ranked first (this must be confirmed by email) or

(b) Supplier ranked first not having the capacity to deliver a project within the required timeframe.

The next work commission will again be offered to the Supplier ranked 1st even if they did not accept the previous assignment.

The Insolvency Service currently has approximately 100 cases to issue immediately and would expect to offer at least one batch of 10 cases per month which is likely to rise if case numbers continue to increase.

Total value (estimated)

- £300,000 excluding VAT
- £360,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 13 October 2025 to 12 October 2029
- 4 years

Main procurement category

Services

CPV classifications

- 79411000 - General management consultancy services
- 79412000 - Financial management consultancy services

- 79210000 - Accounting and auditing services
- 79420000 - Management-related services

Submission

Enquiry deadline

5 September 2025, 11:59pm

Tender submission deadline

15 September 2025, 11:59pm

Submission address and any special instructions

Tenders must be submitted electronically via the relevant Call for Tender (CfT) opportunity on eTendersNI, website details immediately below.

Paper submissions will not be accepted or considered and will be rejected by the Contracting Authority / Buyer.

The tender documents are available with unrestricted and full direct access, free of charge, at: URL <https://etendersni.gov.uk/epps>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

29 September 2025

Recurring procurement

Publication date of next tender notice (estimated): 29 September 2025

Award criteria

Name	Type	Weighting
Qualitative Criteria	Quality	50%
Quantitative Criteria	Price	50%

Other information

Payment terms

For further details on invoicing procedures please see : <https://www.finance-ni.gov.uk/articles/account-ni-good-invoicing-practice>

Contract Value

The estimated value figure indicated in the Scope Section represents an overall estimated contract value. Neither CPD nor the contracting Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Suppliers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Supplier in connection with taking part in this procurement process regardless of whether such costs

arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and a Supplier shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Department for the Economy

- Public Procurement Organisation Number: PZXX-5679-MBYZ

Adelaide House, 39-49 Adelaide Street

Belfast

BT2 8FD

United Kingdom

Email: SSDAdmin.CPD@finance-ni.gov.uk

Website: <https://www.economy-ni.gov.uk/topics/insolvency-service>

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

CPD - Supplies & Services Division

Summary of their role in this procurement: Construction and Procurement Delivery - Supplies and Services Division, is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland.

- Public Procurement Organisation Number: PVWG-8426-YWXV

Clare House, 303 Airport Road West

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BT3 9ED

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Region: UKN06 - Belfast

Contact organisation

Contact [CPD - Supplies & Services Division](#) for any enquiries.