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Tender

Training Services for the Engineering Industry

Forth Valley College

F02: Contract notice

Notice identifier: 2025/S 000-048170

Procurement identifier (OCID): ocids-h6vhtk-058682

Published 12 August 2025, 4:35pm

Section I: Contracting authority

I.1) Name and addresses

Forth Valley College

Grangemouth Road

Falkirk

FK2 9AD

Contact

Ester Vasallo

Email

procurement@forthvalley.ac.uk

Telephone

+44 1324403000

Country

United Kingdom

NUTS code

UKM76 - Falkirk

Internet address(es)

Main address

<http://www.forthvalley.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00451

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Training Services for the Engineering Industry

Reference number

ASC-2026-02

II.1.2) Main CPV code

- 80531200 - Technical training services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority is seeking a Contractor for the provision of training courses for the engineering industry.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80531200 - Technical training services
- 80500000 - Training services
- 80510000 - Specialist training services
- 80531000 - Industrial and technical training services
- 80531100 - Industrial training services
- 80550000 - Safety training services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Forth Valley College Falkirk campus and Contractor's location.

II.2.4) Description of the procurement

Forth Valley College, as an ECITB (Engineering Construction Industry Training Board) accredited training provider, requires to appoint an external training provider to deliver training courses for apprentices taking part in the APTUS Apprenticeship Programme, including a medical examination (drug and alcohol screening, fit to train, shoulder measurement), accommodation and meals.

Courses for other candidates not part of the APTUS programme may also be required.

The courses to be delivered are:

- BOSIET, CA-EBS, MIST including OGUK Medical – to be delivered within premises organised by the Contractor.
- Task Based Risk Assessment, Manual Handling Awareness and Authorised Gas Tester Level 3 – to be delivered within Forth Valley College's Falkirk Campus.

II.2.5) Award criteria

Quality criterion - Name: Location / Weighting: 0

Quality criterion - Name: Training Delivery / Weighting: 15

Quality criterion - Name: Key Personnel / Weighting: 14

Quality criterion - Name: Responsible Procurement – Wellbeing, Health & Safety / Weighting: 10

Quality criterion - Name: Responsible Procurement – Community Benefits / Weighting: 3

Quality criterion - Name: Responsible Procurement – Fair Work Practices / Weighting: 3

Quality criterion - Name: Data Protection and Cyber Security Risks / Weighting: 5

Price - Weighting: 50

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Authority reserves the right to extend the Agreement for a further 3 periods of 12 months, subject to satisfactory performance and continued Authority requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contractor may be required to provide training services for additional groups outside of the ECITB APTUS programme.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Question 4A2b Please complete the questions on memberships. Tenderers must confirm membership of Protection of Vulnerable Groups (PVG) scheme for all training instructors and all Service Provider Personnel attending Forth Valley College or interacting with College students.

Copies of documentation must be made available when requested prior to the award of the Contract.

Pass = The Tenderer has provided all relevant membership documentation and has demonstrated required membership.

Fail = The Tenderer has not provided the required membership documentation or has provided the information, but this does not correctly demonstrate the membership required.

III.1.2) Economic and financial standing

List and brief description of selection criteria

It is a requirement that all Tenderers must have or commit to have the required insurance levels at commencement of the Agreement as indicated below.

Question 4B5a Professional Liability – GBP2,000,0000

Question 4B5b Employers Liability – GBP5,000,000

Other Economic or Financial Requirements – Financial Accounts

Question 4B6. The successful Tenderer will be required to provide two years of audited accounts or equivalent prior to award to the Agreement. If you are unable to provide the required accounting information – e.g. a new business without the required accounts, please provide a banker's letter demonstrating their willingness to support your organisation over the term of the Agreement.

The College shall assess the financial accounts or banker's letter submitted. It may seek further clarity if necessary and use all financial information submitted to ensure that the

Tenderer has satisfactory economic and financial standing to meet the contract requirements. If analysis of a Tenderer's financial position determines that additional measures are necessary in order to provide adequate assurance of the Tenderer's financial strength to the College that Tenderer may or may not be required to provide additional guarantees. If such additional measures are not suitable or cannot be provided by the Tenderer, then the College reserves the right to disqualify the Tenderer.

Please confirm on the SPD on PCS that you can meet this requirement and this information shall be provided when requested.

Minimum level(s) of standards possibly required

Question 4B5a and 4B5b: A copy of the Insurance Certificate or Brokers Letter must be provided prior to award to demonstrate that the Insurance requirements can be met.

Pass = The Tenderer has the relevant Insurance in place with evidence of an Insurance Certificate or the Tenderer has committed to obtaining the required insurance with evidence of a brokers letter.

Fail = The Tenderer does not have the relevant insurance requirements in place and cannot commit to obtaining the relevant insurance OR the Tenderer has stated they have the relevant insurance in place or can obtain it but is unable to provide evidence to demonstrate this.

Question 4B6

Pass = The Tenderer has provided all financial accounts or banker's letter and/or supporting information requirements as requested by the College and has demonstrated satisfactory economic and financial standing.

Fail = The Tenderer has not provided the required financial accounts or banker's letter and/or supporting information as requested by the College or has provided the information but has not demonstrated satisfactory economic and financial standing.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Question 4C.1.2

Tenderers are required to provide 2 examples in the last 3 years to demonstrate that they have relevant experience to deliver the services as described. Tenderers are asked to provide the following details of examples of services carried out during the last 3 years:

- contract value amounts
- dates of performance
- names of client organisations
- brief description of the services

Minimum level(s) of standards possibly required

Pass = The Tenderer provided 2 examples of relevant experience in the last three years.

Fail = The Tenderer has not provided 2 examples of relevant experience in the last three years or the Tenderer has responded to the request but the examples provided are not relevant.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 September 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22 January 2026

IV.2.7) Conditions for opening of tenders

Date

11 September 2025

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: July 2030

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=806568.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:806568)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=806568

VI.4) Procedures for review

VI.4.1) Review body

Camelon Sheriff Court

Main St, Camelon

Falkirk

FK1 4AR

Country

United Kingdom