

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/047846-2025>

Planning

SCE0040 - Occupational Therapy Trusted Assessor Learning and Development project

Leicester City Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047846

Procurement identifier (OCID): ocds-h6vhtk-0585a8 ([view related notices](#))

Published 12 August 2025, 9:29am

Scope

Description

Occupational Therapy is about making a difference in people's lives in relation to how safely and well they are able to use the place they call home. This includes small modifications to their home so people can move about safely and use all aspects of their home or items of equipment that will help people to maintain their independence. The trusted assessor training aims to grow the number of staff who can identify where equipment or small modifications might help without needing the specialist skills of an Occupational Therapist. It will ensure staff who currently support people on our Reablement pathway are able to do so safely .

Total value (estimated)

- £55,000 excluding VAT
- £66,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 December 2025
- 4 months

Main procurement category

Services

CPV classifications

- 80500000 - Training services

Contract locations

- UKF - East Midlands (England)

Engagement

Engagement deadline

29 August 2025

Engagement process description

Leicester City Council is considering commissioning a one-off training offer for a defined

group of internal staff. It is anticipated, dependent upon an engagement exercise, that tenders for this service would be sought in 06/2025, to enable a contract to begin from 01/09/2025,

As part of the commissioning process, the authority is undertaking a soft market test. This gives potential providers and other stakeholders the opportunity to express their interests and feed in their views about the potential model and specification principles. The commissioners will use the information to appraise options and further develop the specification.

This process does not constitute a formal tender or other competitive bidding process and will not result in the letting of a Contract. The authority is using this process solely to test the market to gather information and ascertain the level of interest in this particular service. There are therefore no formal criteria which we will use to judge your responses and it is not our intention to provide any feedback.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

29 August 2025

Procedure

Special regime

Light touch

Contracting authority

Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall (4th Floor)

Leicester

LE1 1FZ

United Kingdom

Contact name: Gavin Yarnold

Email: Gavin.Yarnold@leicester.gov

Website: <https://www.leicester.gov.uk>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government