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Tender

## **Advice on Staffing and Technical Needs for a New Data Service**

Transport Focus

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047779

Procurement identifier (OCID): ocds-h6vhtk-058580 ([view related notices](#))

Published 11 August 2025, 5:08pm

### **Scope**

### **Reference**

PR0825

### **Description**

Transport Focus intends to establish a new internal function to gather, manage, and use transport data, including but not limited to large open data feeds such as the Bus Open Data Service (BODS) and from Network Rail, as well as links to other organisations data feeds.

This function will support internal analysis, reporting, and insight generation, for example the development of reporting dashboards.

The organisation requires external consultancy to provide on the staffing and technical capabilities needed to set up and operate this service.

The consultancy will not be required to design policy, carry out user research, or implement systems.

### **Total value (estimated)**

- £20,000 excluding VAT
- £24,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 15 September 2025 to 31 October 2025
- Possible extension to 30 November 2025
- 2 months, 16 days

Description of possible extension:

By exception if situation arises where delivery can't be fully achieved by 31/10/25.

### **Main procurement category**

Services

### **CPV classifications**

- 72246000 - Systems consultancy services

### **Contract locations**

- UK - United Kingdom

## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
  - Voluntary, community and social enterprises (VCSE)
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## **Submission**

### **Enquiry deadline**

5 September 2025, 11:59pm

### **Tender submission deadline**

12 September 2025, 11:59pm

### **Submission address and any special instructions**

Please email all tenders to:

[procurementadmin@transportfocus.org.uk](mailto:procurementadmin@transportfocus.org.uk)

Website

[www.transportfocus.org.uk](http://www.transportfocus.org.uk)

**Tenders may be submitted electronically**

Yes

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## **Award criteria**

Relevant expertise and track record (40%)

Quality and clarity of proposed approach (30%)

Value for money (30%)

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## **Documents**

### **Associated tender documents**

[Consultancy request data services .pdf](#)

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## **Contracting authority**

## Transport Focus

- Public Procurement Organisation Number: PGBR-3271-MNXJ

10th floor, 25 Cabot Square

London

E14 4QZ

United Kingdom

Contact name: Alex Campbell

Telephone: 07542 503814

Email: [procurementadmin@transportfocus.org.uk](mailto:procurementadmin@transportfocus.org.uk)

Region: UKI42 - Tower Hamlets

Organisation type: Public authority - central government