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Tender

Contract for Print and Digital Delivery Fulfilment Services

Gateshead Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047641

Procurement identifier (OCID): ocds-h6vhtk-05494f ([view related notices](#))

Published 11 August 2025, 1:44pm

Scope

Description

Gateshead Council wishes to appoint a Contractor to provide a mailing fulfilment service for the printing and digital delivery of its Revenues, Benefits, Financial Assessments, Direct Payments, Housing and Exchequers documents.

Total value (estimated)

- £1,500,000 excluding VAT
- £1,800,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 13 October 2025 to 12 October 2028

- Possible extension to 12 October 2030
- 5 years

Description of possible extension:

2x Optional 12-month Extensions

Main procurement category

Services

CPV classifications

- 64000000 - Postal and telecommunications services

Contract locations

- UKC - North East (England)
 - UKD - North West (England)
 - UKE - Yorkshire and the Humber
 - UKF - East Midlands (England)
 - UKG - West Midlands (England)
 - UKH - East of England
 - UKI - London
 - UKJ - South East (England)
 - UKK - South West (England)
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Submission

Enquiry deadline

5 September 2025, 12:00pm

Tender submission deadline

15 September 2025, 12:00pm

Submission address and any special instructions

<https://www.open-uk.org/opportunities>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

10 October 2025

Award criteria

Name	Type	Weighting
Value for Money	Price	50%
Quality Award Questions	Quality	45%
Social Value	Quality	5%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Gateshead Borough Council

- Public Procurement Organisation Number: PPGY-1151-NJQN

Civic Centre, Regent Terrace

Gateshead

NE8 1HH

United Kingdom

Email: procurement@gateshead.gov.uk

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government