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Tender

## **Contract for Print and Digital Delivery Fulfilment Services**

Gateshead Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047641

Procurement identifier (OCID): ocds-h6vhtk-05494f ([view related notices](#))

Published 11 August 2025, 1:44pm

### **Scope**

### **Description**

Gateshead Council wishes to appoint a Contractor to provide a mailing fulfilment service for the printing and digital delivery of its Revenues, Benefits, Financial Assessments, Direct Payments, Housing and Exchequers documents.

### **Total value (estimated)**

- £1,500,000 excluding VAT
- £1,800,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 13 October 2025 to 12 October 2028

- Possible extension to 12 October 2030
- 5 years

Description of possible extension:

2x Optional 12-month Extensions

## **Main procurement category**

Services

## **CPV classifications**

- 64000000 - Postal and telecommunications services

## **Contract locations**

- UKC - North East (England)
  - UKD - North West (England)
  - UKE - Yorkshire and the Humber
  - UKF - East Midlands (England)
  - UKG - West Midlands (England)
  - UKH - East of England
  - UKI - London
  - UKJ - South East (England)
  - UKK - South West (England)
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## **Submission**

### **Enquiry deadline**

5 September 2025, 12:00pm

### **Tender submission deadline**

15 September 2025, 12:00pm

### **Submission address and any special instructions**

<https://www.open-uk.org/opportunities>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

10 October 2025

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## **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Value for Money	Price	50%
Quality Award Questions	Quality	45%
Social Value	Quality	5%

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Contracting authority**

### **Gateshead Borough Council**

- Public Procurement Organisation Number: PPGY-1151-NJQN

Civic Centre, Regent Terrace

Gateshead

NE8 1HH

United Kingdom

Email: [procurement@gateshead.gov.uk](mailto:procurement@gateshead.gov.uk)

Region: UKC22 - Tyneside

Organisation type: Public authority - sub-central government