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Tender

2025 - 1062 - Safeguarding Training

Citizen Housing Group Ltd

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047559

Procurement identifier (OCID): ocds-h6vhtk-0584f3

Published 11 August 2025, 10:58am

Scope

Description

Citizen wishes to tender for a provider (or providers) to deliver Safeguarding Training.

There may also be capacity to run additional bespoke training and support which could be shared with more than one provider.

We are looking at training in different tiers levels depending on the job role/business area.

Detailed specifications for the services required are provided in Appendix 3 - Statement of Requirements.

The estimated value of the project is £18,000 per annum (p.a.), and £54,000 over the duration of the agreement.

The contract will be let for a duration of 3 years (36 months) with an option to extend by a further 12 months, subject to satisfactory performance against KPI's.

We would like the suitable providers to be able to deliver face to face at our locations across the midlands. These would include sites in Solihull, Birmingham, Coventry, Hereford and Worcester and also have the ability to deliver online courses via Microsoft Teams.

Total value (estimated)

- £45,000 excluding VAT
- £54,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 1 September 2028
- Possible extension to 1 September 2029
- 4 years, 1 day

Description of possible extension:

12 Months

Main procurement category

Services

CPV classifications

- 80500000 - Training services
 - 80511000 - Staff training services
 - 80561000 - Health training services
-

Participation

This procurement is reserved for

- Suppliers from West Midlands
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Submission

Enquiry deadline

18 August 2025, 12:00pm

Tender submission deadline

25 August 2025, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/citizenhousing.aspx/Home>

Tenders may be submitted electronically

Yes

Award criteria

The evaluation is based on PQP method, details of which are in the ITT.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Citizen Housing Group Ltd

- Charity Commission (England and Wales): 8181

4040 Lakeside

Birmingham

B377YN

United Kingdom

Email: Procurement@citizenhousing.org.uk

Region: UKG32 - Solihull

Organisation type: Public authority - sub-central government