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Tender

NLFC - Coproduction and development of Lived Experience roles

North London NHS Foundation Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047527

Procurement identifier (OCID): ocds-h6vhtk-0558de ([view related notices](#))

Published 11 August 2025, 10:15am

Scope

Description

The North London Forensic Collaborative (NLFC) commissions and delivers forensic adult secure inpatient and specialist forensic community services for the population of North London. This includes people with a learning disability and/or autism in inpatient and community forensic services. The collaborative is formed of five NHS Trusts and one Independent Provider. North London Foundation Trust (NLFT) as the Lead Provider, Central and North West London NHS Foundation Trust (CNWL), East London NHS Foundation Trust (ELFT), North East London NHS Foundation Trust (NELFT), West London NHS Trust (WLT), and The Priory Hospital, working in partnership to improve services for patients, families, carers and staff.

There are currently 700 low and medium secure inpatient beds across the provider collaborative, and provision for 600 community forensic service users provided by three Specialist Community Forensic Teams (SCFT)'s, each aligned to one of the Integrated Care Systems (ICS) in North London.

NLFT as part of their lead provider responsibilities are required to establish and host a delineated commissioning team, known as 'The Commissioning Hub'. The commissioning hub is comprised of clinical, operational, experts by experience and corporate staff, and

the governance structures provide a framework through which providers can hold each other to account in a fair, transparent and constructive way (Diagram 1). Clinical networks are comprised of staff from across the collaborative, and the patient council is comprised of current patients from adult secure inpatient services, placing co-production, and staff and patient engagement at the centre of quality and service improvement.

The NLFC will be publishing the Co-production and User Involvement Strategy in September 2025, which reaffirms the Commissioning Hub's commitment to working in partnership with people who use services, their families, and carers. Underpinned by five strategic priorities, the strategy aims to further strengthen and elevate the role of people with lived experience within the commissioning hub, ensuring people who use services can meaningfully shape, influence, and assure how services are designed, delivered, and quality assured.

To achieve this, the Commissioning Hub is seeking to partner with an organisation that brings proven expertise in co-production and developing a lived experience workforce. This partnership aims to strengthen and build upon the existing model, which currently includes:

- Peer Engagement Workers (PEW): Six peers with lived experience recruited into paid positions to work alongside clinical quality managers in quality assurance roles, which includes one peer with a learning disability (Appendix A)
- The NLFC Patient Council: A patient council comprised of 12 members, with representatives from all the inpatient providers, established to co-create and co-deliver system wide quality improvement and service development initiatives. (Appendix B)
- Community Connectors: A group of community forensic service users, with representation from each of the SCFT's, established to co commission provision delivered through the NLFC VCFSE Grants and Access to Employment programmes. (Appendix C)

In addition to maintaining the existing model, the appointed provider will be required to strengthen and expand it by developing new roles for people with a learning disability and autistic people, and by supporting the engagement of families, friends, and carers. The provider will also deliver strategic expertise and a comprehensive training programme; both aimed at embedding meaningful involvement at all stages of the commissioning cycle and governance structures.

Total value (estimated)

- £341,667 excluding VAT

- £341,667 including VAT

Above the relevant threshold

Contract dates (estimated)

- 17 November 2025 to 31 March 2027
- Possible extension to 30 March 2029
- 3 years, 4 months, 14 days

Description of possible extension:

2 x 12 month extensions dependant on funding

Main procurement category

Services

CPV classifications

- 80510000 - Specialist training services
- 79633000 - Staff development services

Contract locations

- UKI31 - Camden and City of London
- UKI43 - Haringey and Islington
- UKI54 - Enfield
- UKI71 - Barnet

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

29 August 2025, 12:00pm

Tender submission deadline

15 September 2025, 12:00pm

Submission address and any special instructions

The submission of Tender responses will be conducted solely via the following link:

<https://health-family.force.com/s/Welcome>

User Guide: https://services.atamis.co.uk/docs/Supplier_User_Guide.pdf

Contract Reference: C381644

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

24 October 2025

Award criteria

Name	Description	Type	Weighting
Technical Questionnaire consisting of	Organisation Track Record and Expertise Service Delivery Workforce Capability and Service Continuity Governance and Infrastructure Stakeholder Engagement Evaluation, Impact and Strategic Development Mobilisation Equality and Diversity Social Value	Quality	80.00%
Commercial Questionnaire	Cost proposal	Price	20.00%

Other information

Payment terms

The Contracting Authority will pay correctly addressed, valid and undisputed invoices within 30 days of the day on which the invoice is received or, if later, the day on which the payment falls due in accordance with the invoice in accordance with and subject to the requirements of the Contract. Service Providers to the Contracting Authority must ensure comparable payment provisions apply to the payment of their sub-contractors and the sub-contractors of their sub-contractors. General requirements for an invoice for the Contracting Authority include:

A description of the good/services supplied is included

The Contracting Authority's reference number/Purchase Order number is included.

It must be addressed to the following:

North London NHS Foundation Trust

Trust Headquarters

Finance Department

East Wing

St Pancras Hospital

4 St Pancras Way

London

NW1 0PE

Invoices should be emailed to be sent to: nlft.accounts.payable.invoices@nhs.net

It must contain the relevant Contract Reference number (issued upon Contract Award).

It must include any contract deductions as part of the Service Credit Regime.

Description of risks to contract performance

Minimum on-site presence requirement may increase if current arrangements are not

suitable to detail impact and further development of Lived Experience roles within the service.

Potential increase or decrease in activities and resource dependant on service uptake and service user participation.

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

North London NHS Foundation Trust

- Public Procurement Organisation Number: PHMP-5392-DVTW

St Pancras Hospital, 4 St Pancras Way, London

London

NW1 0PE

United Kingdom

Contact name: Dominic Caddle

Email: procurement@nelft.nhs.uk

Website: <https://www.northlondonmentalhealth.nhs.uk>

Region: UKI31 - Camden and City of London

Organisation type: Public authority - central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

North East London NHS Foundation Trust

Summary of their role in this procurement: Procurement Shared Service across NELFT and NLFT

- Public Procurement Organisation Number: PHHT-9556-BWJJ

CEME Centre - West Wing, Marsh Way

Essex

RM13 8GQ

United Kingdom

Contact name: Dominic Caddle

Email: procurement@nelft.nhs.uk

Website: <https://www.nelft.nhs.uk>

Region: UKI52 - Barking & Dagenham and Havering

Contact organisation

Contact [North London NHS Foundation Trust](#) for any enquiries.