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Tender

RMBC - ZC - Refurbishment of The Civic Centre

Runnymede Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047279

Procurement identifier (OCID): ocds-h6vhtk-058432 ([view related notices](#))

Published 8 August 2025, 1:52pm

Scope

Reference

RMBC - 038603

Description

The Council wishes to appoint one main contractor to undertake the design and subsequent renewal of the following life expired components at their Civic Centre Offices in Addlestone – Roof Renewal, BMS, HVAC, Window Mechanism, Fire Alarm Replacement, Internal decorations, Solar/carbon and energy improvements. The Council have procured a roof and M&E survey and as a result of these surveys, performance specifications have been prepared which are included for pricing within this tender package. The appointed contractor is expected to progress the designs included in the performance specifications through the remaining RIBA Stages.

Total value (estimated)

- £1,700,000 excluding VAT

- £2,040,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 December 2025 to 31 July 2026
- 8 months

Main procurement category

Works

CPV classifications

- 45000000 - Construction work
- 45210000 - Building construction work
- 45453100 - Refurbishment work

Submission

Enquiry deadline

29 August 2025, 12:00pm

Tender submission deadline

12 September 2025, 12:00pm

Submission address and any special instructions

<https://sell2.in-tend.co.uk/seshared/home>

Tenders may be submitted electronically

Yes

Award criteria

Quality - 60%

Price - 40%

See ITT document for full evaluation and award criteria

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://sell2.in-tend.co.uk/seshared/home>

Tender documents available online

Contracting authority

Runnymede Borough Council

- Public Procurement Organisation Number: PPBH-5756-NPJG

Civic Centre, Station Road

Addlestone

KT15 2AH

United Kingdom

Contact name: Zoe Carter

Email: corporateprocurement@runnymede.gov.uk

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government