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Tender

The Provision of a Yurt at Lotherton Hall Christmas Experience

Leeds City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-047028

Procurement identifier (OCID): ocds-h6vhtk-0583a5

Published 7 August 2025, 4:15pm

Scope

Reference

100259

Description

The Council is seeking a Yurt to complement the Christmas Experience at Lotherton Hall. The yurt will be located within the elf village which features themed cabins where children can participate in hands-on craft activities, creating festive keepsakes. Food and beverage options at The Christmas experience include the stables café and takeaway food stalls which are managed by Leeds City Council. In addition to this we are seeking a festive yurt to sell festive hot and cold drinks, snacks and confectionery.

Total value (estimated)

- £8,000 excluding VAT

- £9,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 14 November 2025 to 12 January 2026
- 1 month, 29 days

Options

The right to additional purchases while the contract is valid.

The Council reserves the right to award a similar licence to the successful supplier for 2026, 2027 and 2028.

Main procurement category

Services

CPV classifications

- 79952000 - Event services
- 79952100 - Cultural event organisation services

Contract locations

- UK - United Kingdom
-

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

22 August 2025, 12:00pm

Tender submission deadline

29 August 2025, 12:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=94875&B=

Tenders may be submitted electronically

Yes

Award criteria

The award criteria is set out in the tender documentation, available at <https://uk.eu-supply.com/login.asp?B=YORTENDER>.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Leeds City Council

- Public Procurement Organisation Number: PJYG-6658-PPMY

Civic Hall, 3rd Floor West,

Leeds

LS1 1UR

United Kingdom

Contact name: Ruth Slack

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Website: <https://www.leeds.gov.uk/>

Region: UKE42 - Leeds

Organisation type: Public authority - sub-central government