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Tender

WCC Housing Play Areas: Playground Inspection and Maintenance Services (UK4)

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-046863

Procurement identifier (OCID): ocds-h6vhtk-058344

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Scope

Reference

P36/ITT_30411

Description

Westminster City Council is embarking on a term contract for Playground Surveying, Repairs and Maintenance for a period of 4 years (2+1+1). A two-year initial contract term is to allow for the establishment of the contract delivery. The extension option is to maintain the delivery incentive for the additional final year of the contract.

- Electronic management system.
 - For all assets, inspections and repairs.
 - Reporting and monitoring.

- Inspections
 - Undertake three Operational Inspections each year.
 - Assessment of Risk and urgency of repair
 - High risk items
 - Defects
 - Record management
 - Safety and condition hazards to be recorded and repairs to be identified.
 - Annual inspection undertaken by an independent third party
- Repairs and maintenance - to also include upgrades/replacements of individual pieces of equipment
- Provide training.
 - Visual inspection and defect analysis
 - Electronic records management
 - Repair reporting procedures
 - Risk assessment, control and elimination

Total value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 3 November 2025 to 31 October 2027
- Possible extension to 31 October 2029
- 3 years, 11 months, 28 days

Description of possible extension:

The contract duration of 2 + 1 + 1 years is. A two-year initial contract term is to allow for the establishment of the contract delivery with 2 further 1 year extensions are available, this will potentially take the duration to 2029 with all extensions.

The extension option is to maintain the delivery incentive for the additional final year of the contract.

Main procurement category

Services

CPV classifications

- 50870000 - Repair and maintenance services of playground equipment

Contract locations

- UKI - London

Participation

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

27 August 2025, 3:00pm

Tender submission deadline

4 September 2025, 12:00pm

Submission address and any special instructions

<https://wcc.ukp.app.jaggaer.com/go/26543814019884266321>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

16 October 2025

Award criteria

Name	Description	Type	Weighting
Technical	The technical element will be evaluated via questions designed to assess the supplier's ability to deliver the contract requirements.	Quality	50%
Price	The pricing element will be evaluated via a pricing schedules distributed to suppliers at release of the tender.	Price	40%
Responsible Procurement	The responsible procurement element will be evaluated via questions designed to assess the supplier's ability to deliver the contract requirements.	Quality	10%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: procurementteammailbox@westminster.gov.uk

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government