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Contract

NHS Health Careers event support

NHS England

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-046492

Procurement identifier (OCID): ocds-h6vhtk-052790 ([view related notices](#))

Published 6 August 2025, 12:25pm

Scope

Description

This is a contract for a stand builder to help us install and deconstruct a stand at a series of events across the country. The stand is important as it attracts visitors and represents the NHS.

Contract 1. NHS Health Careers event support

Supplier

- [AIP Exhibitions Ltd](#)

Contract value

- £25,000 excluding VAT
- £30,000 including VAT

Below the relevant threshold

Date signed

9 July 2025

Contract dates

- 10 July 2025 to 30 June 2026
- 11 months, 22 days

Main procurement category

Services

CPV classifications

- 85100000 - Health services

Key performance indicators

Name	Description
KPIs	<p>We will approach the supplier at least six weeks in advance of each event, and ten weeks for larger exhibitions. We will provide access to the event organiser's information portal with details of the build-up and breakdown dates, access and hire of materials such as iPads and electrical power. We expect the stand build and materials to be of a good quality and the stand itself to uphold the reputation and professionalism of the NHS. The supplier should provide technical expertise and advice to the client and provide creative solutions to problems. We also expect:</p> <ul style="list-style-type: none"> • Stands to be delivered on time and within event organiser's deadlines. • Stand build to be of good quality and consideration would need to be given of any potential health and safety risks and accessibility of the stands for delegates with a disability. • Reasonable support with any issues identified by event organisers during the event (electrics, WiFi) due to the stand build. • Regular contact to be maintained with NHS Health Careers team from initial contact to breakdown. Responses to briefs within two weeks. The stand builder would have a professional approach and be responsive to requests while working on each project (event). Any problems encountered (e.g. a delay to the delivery of materials, unexpected costs, electrical issues) to be communicated with NHS Health Careers as soon as possible.

Procedure

Procedure type

Below threshold - open competition

Supplier

AIP Exhibitions Ltd

- Companies House: 09622831

26 Hurst Road, Horsham, England

Horsham

RH12 2EP

United Kingdom

Email: richard@aipexhibitions.co.uk

Region: UKJ28 - West Sussex (North East)

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. NHS Health Careers event support

Contracting authority

NHS England

- Public Procurement Organisation Number: PDPT-3135-BWWY

Wellington House, 133-135 Waterloo Rd

London

SE1 8UG

United Kingdom

Email: england.commercialqueries@nhs.net

Website: <https://www.england.nhs.uk/>

Region: UKI45 - Lambeth

Organisation type: Public authority - central government