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Tender

Tender for the supply of Case Note Folders

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-046468

Procurement identifier (OCID): ocds-h6vhtk-058259 ([view related notices](#))

Published 6 August 2025, 12:04pm

Scope

Reference

SBU-ITT-60113

Description

Tender for the supply of 25000 Case Note Folders via an open competitive process.

Project code: project_60113.

ITT code:itt_119194.

Total value (estimated)

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 5 September 2025 to 31 October 2025
- 1 month, 26 days

Main procurement category

Goods

CPV classifications

- 22852000 - Folders

Contract locations

- UKL - Wales

Participation

Conditions of participation

This is an open tender. Suppliers must meet the minimum legal, technical, and insurance requirements. Only complete and timely tender submissions will be considered for evaluation. N/B: (All bidders must ensure they are registered on the Central Digital Platform and have received the Unique ID)

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

12 August 2025, 4:00pm

Tender submission deadline

21 August 2025, 3:00pm

Submission address and any special instructions

This procurement exercise is being carried out via Bravo E-tendering Portal:
<https://etenderwales.bravosolution.co.uk/home.html>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Commercial	Commercial value of the Health Board's requirement.	Price	85.00%
Technical.	All bidders are required to complete, as part of their submission the Form of Offer document. This schedule will enable the Health Board to score the Quality Questions of the bids received.	Quality	15.00%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

- Public Procurement Organisation Number: PXWV-6492-CGMN

4-5 Charnwood Court,

Cardiff

CF14 3UZ

United Kingdom

Contact name: Anthony Ndudo

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Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales