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Tender

## **Tender for the supply of Case Note Folders**

NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-046468

Procurement identifier (OCID): ocds-h6vhtk-058259

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### **Scope**

### **Reference**

SBU-ITT-60113

### **Description**

Tender for the supply of 25000 Case Note Folders via an open competitive process.

Project code: project\_60113.

ITT code:itt\_119194.

### **Total value (estimated)**

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 5 September 2025 to 31 October 2025
- 1 month, 26 days

### **Main procurement category**

Goods

### **CPV classifications**

- 22852000 - Folders

### **Contract locations**

- UKL - Wales

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## **Participation**

### **Conditions of participation**

This is an open tender. Suppliers must meet the minimum legal, technical, and insurance requirements. Only complete and timely tender submissions will be considered for evaluation. N/B: (All bidders must ensure they are registered on the Central Digital Platform and have received the Unique ID)

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

12 August 2025, 4:00pm

### **Tender submission deadline**

21 August 2025, 3:00pm

### **Submission address and any special instructions**

This procurement exercise is being carried out via Bravo E-tendering Portal:  
<https://etenderwales.bravosolution.co.uk/home.html>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Commercial	Commercial value of the Health Board's requirement.	Price	85.00%
Technical.	All bidders are required to complete, as part of their submission the Form of Offer document. This schedule will enable the Health Board to score the Quality Questions of the bids received.	Quality	15.00%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

**NHS Wales Shared Services Partnership-Procurement Services (hosted by Velindre University NHS Trust)**

- Public Procurement Organisation Number: PXWV-6492-CGMN

4-5 Charnwood Court,

Cardiff

CF14 3UZ

United Kingdom

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Website: <http://nwssp.nhs.wales/ourservices/procurement-services/>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales