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Contract

## **North Northamptonshire Council Printing and Mailing for Electoral Services**

North Northamptonshire Council

F20: Modification notice

Notice identifier: 2025/S 000-045831

Procurement identifier (OCID): ocids-h6vhtk-031623

Published 4 August 2025, 5:51pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

North Northamptonshire Council

The Corby Cube, George Street

Corby

NN171QG

#### **Contact**

Procurement Team

#### **Email**

[procurement@northnorthants.gov.uk](mailto:procurement@northnorthants.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF25 - North Northamptonshire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.northnorthants.gov.uk/>

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

North Northamptonshire Council Printing and Mailing for Electoral Services

**II.1.2) Main CPV code**

- 79800000 - Printing and related services

**II.1.3) Type of contract**

Services

**II.2) Description**

**II.2.3) Place of performance**

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

North Northamptonshire Council

**II.2.4) Description of the procurement at the time of conclusion of the contract:**

The original contract was procured in 2022 for a duration of four years. However, due to unforeseen circumstances beyond the authority's control-specifically, the unexpected passing of a Candidate-the scheduled election in Higham Ferrers was delayed and

required rescheduling. This event triggered a series of operational and logistical challenges, resulting in significant and unanticipated costs that were not accounted for in the original procurement planning.

**II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

48

In the case of framework agreements, provide justification for any duration exceeding 4 years

1st April 2022- 31 March 2026

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**Section IV. Procedure**

**IV.2) Administrative information**

**IV.2.1) Contract award notice concerning this contract**

Notice number: [2022/S 000-003976](#)

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**Section V. Award of contract/concession**

**Contract No**

ECP 02

**V.2) Award of contract/concession**

**V.2.1) Date of conclusion of the contract/concession award decision:**

31 May 2025

**V.2.2) Information about tenders**

The contract/concession has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor/concessionaire**

CIVICA ELECTION SERVICES LIMITED

33 Clarendon Road The Election Centre

London

N8 0NW GB

Email

[procurement@northnorthants.gov.uk](mailto:procurement@northnorthants.gov.uk)

Country

United Kingdom

NUTS code

- UKF25 - North Northamptonshire

Companies House

02263092

The contractor/concessionaire is an SME

Yes

**V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)**

Total value of the procurement: £479,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The death of a candidate during the election created an urgent and unforeseeable disruption to a public contract (e.g., election services, ballot printing, logistics), The council invoked Regulation 32 to modify the contract without prior publication.

This situation is justified as unforeseeable and it was impossible to

follow standard procedures.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NNC Procurement

Kettering

Country

United Kingdom

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## **Section VII: Modifications to the contract/concession**

### **VII.1) Description of the procurement after the modifications**

#### **VII.1.1) Main CPV code**

- 79800000 - Printing and related services

#### **VII.1.3) Place of performance**

NUTS code

- UKF25 - North Northamptonshire

#### **VII.1.4) Description of the procurement:**

Modification under regulation 32

#### **VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

10

#### **VII.1.6) Information on value of the contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession:

£479,000

#### **VII.1.7) Name and address of the contractor/concessionaire**

CIVICA ELECTION SERVICES LIMITED

33 Clarendon Road The Election Centre

London

N8 0NW GB

Country

United Kingdom

NUTS code

- UKF25 - North Northamptonshire

Companies House

02263092

The contractor/concessionaire is an SME

Yes

## **VII.2) Information about modifications**

### **VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

Additional election required, increasing the value of the contract

### **VII.2.2) Reasons for modification**

Need for modification brought about by circumstances which a diligent contracting authority/entity could not foresee.

Description of the circumstances which rendered the modification necessary and explanation of the unforeseen nature of these circumstances:

the death of a candidate caused urgent and unforeseeable disruption to a public contract (e.g., election services, ballot printing, logistics), the Council was required to invoke Regulation 32 to modify the contract.

### **VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £479,000

Total contract value after the modifications

Value excluding VAT: £971,000