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Contract

North Northamptonshire Council Printing and Mailing for Electoral Services

North Northamptonshire Council

F20: Modification notice

Notice identifier: 2025/S 000-045831

Procurement identifier (OCID): ocids-h6vhtk-031623

Published 4 August 2025, 5:51pm

Section I: Contracting authority/entity

I.1) Name and addresses

North Northamptonshire Council

The Corby Cube, George Street

Corby

NN171QG

Contact

Procurement Team

Email

procurement@northnorthants.gov.uk

Country

United Kingdom

Region code

UKF25 - North Northamptonshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.northnorthants.gov.uk/>

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

North Northamptonshire Council Printing and Mailing for Electoral Services

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF2 - Leicestershire, Rutland and Northamptonshire

Main site or place of performance

North Northamptonshire Council

II.2.4) Description of the procurement at the time of conclusion of the contract:

The original contract was procured in 2022 for a duration of four years. However, due to unforeseen circumstances beyond the authority's control-specifically, the unexpected passing of a Candidate-the scheduled election in Higham Ferrers was delayed and

required rescheduling. This event triggered a series of operational and logistical challenges, resulting in significant and unanticipated costs that were not accounted for in the original procurement planning.

II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession

Duration in months

48

In the case of framework agreements, provide justification for any duration exceeding 4 years

1st April 2022- 31 March 2026

Section IV. Procedure

IV.2) Administrative information

IV.2.1) Contract award notice concerning this contract

Notice number: [2022/S 000-003976](#)

Section V. Award of contract/concession

Contract No

ECP 02

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract/concession award decision:

31 May 2025

V.2.2) Information about tenders

The contract/concession has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

CIVICA ELECTION SERVICES LIMITED

33 Clarendon Road The Election Centre

London

N8 0NW GB

Email

procurement@northnorthants.gov.uk

Country

United Kingdom

NUTS code

- UKF25 - North Northamptonshire

Companies House

02263092

The contractor/concessionaire is an SME

Yes

V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)

Total value of the procurement: £479,000

Section VI. Complementary information

VI.3) Additional information

The death of a candidate during the election created an urgent and unforeseeable disruption to a public contract (e.g., election services, ballot printing, logistics), The council invoked Regulation 32 to modify the contract without prior publication.

This situation is justified as unforeseeable and it was impossible to follow standard procedures.

VI.4) Procedures for review

VI.4.1) Review body

NNC Procurement

Kettering

Country

United Kingdom

Section VII: Modifications to the contract/concession

VII.1) Description of the procurement after the modifications

VII.1.1) Main CPV code

- 79800000 - Printing and related services

VII.1.3) Place of performance

NUTS code

- UKF25 - North Northamptonshire

VII.1.4) Description of the procurement:

Modification under regulation 32

VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession

Duration in months

10

VII.1.6) Information on value of the contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession:

£479,000

VII.1.7) Name and address of the contractor/concessionaire

CIVICA ELECTION SERVICES LIMITED

33 Clarendon Road The Election Centre

London

N8 0NW GB

Country

United Kingdom

NUTS code

- UKF25 - North Northamptonshire

Companies House

02263092

The contractor/concessionaire is an SME

Yes

VII.2) Information about modifications

VII.2.1) Description of the modifications

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

Additional election required, increasing the value of the contract

VII.2.2) Reasons for modification

Need for modification brought about by circumstances which a diligent contracting authority/entity could not foresee.

Description of the circumstances which rendered the modification necessary and explanation of the unforeseen nature of these circumstances:

the death of a candidate caused urgent and unforeseeable disruption to a public contract (e.g., election services, ballot printing, logistics), the Council was required to invoke Regulation 32 to modify the contract.

VII.2.3) Increase in price

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £479,000

Total contract value after the modifications

Value excluding VAT: £971,000