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Tender

## Wokingham Town Hall Fire Alarm replacement

Wokingham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-045731

Procurement identifier (OCID): ocds-h6vhtk-055d24

Published 4 August 2025, 3:46pm

### Changes to notice

This notice has been edited. The [previous version](#) is still available.

Addition of latest asbestos report for the town hall

### Scope

### Description

Replacement fire alarm system for the grade II\* listed Wokingham Town Hall.

Design and provision of fire alarm system, installation, removal of existing system and making good of decoration.

Please see the attached documentation which provides a comprehensive scope of works and plans for the building.

### **Total value (estimated)**

- £30,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 29 September 2025 to 28 November 2025
- 2 months

### **Main procurement category**

Goods

### **CPV classifications**

- 31625000 - Burglar and fire alarms

### **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

### **This procurement is reserved for**

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

28 August 2025, 5:00pm

## **Tender submission deadline**

29 August 2025, 12:00pm

## **Submission address and any special instructions**

Tenders can be submitted to [tenders@wokingham-tc.gov.uk](mailto:tenders@wokingham-tc.gov.uk) or via post. Please see details in the attached documentation.

[www.wokingham-tc.gov.uk](http://www.wokingham-tc.gov.uk)

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

The following criteria will be considered when making the award decision:

- \* Alignment with the scope of works
  - \* Price
  - \* Availability of local engineers to respond to call outs
  - \* Ability to adhere to a 2 to 4 hour call out SLA
  - \* Organisation accredited by a recognised body, and membership of recognised body such as CHAS or similar
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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[1. Letter to contractors - Fire Alarm tender 2025.docx](#)

Letter to contractors - fire alarm tender 2025

[2. Invitation to tender -Fire Alarm 2025.docx](#)

Invitation to tender - fire alarm 2025

[3. Town Hall Fire Alarm Scope of works.docx](#)

Town Hall fire alarm 2025 - scope of works

[4 - Contractor and Health & Safety Questionnaire.docx](#)

Contractors Health and Safety form

[5 - WTC Proposed Fire Alarm Plans V4 4th July 2025.pdf](#)

Town hall plan

[S14069\\_2025 - Town Hall - WTC - Re-inspection Report 2025.pdf](#)

Town hall asbestos report (for information)

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## **Contracting authority**

### **Wokingham Town Council**

- Public Procurement Organisation Number: PWQG-9981-CZYG

Town Hall, Market Place

Wokingham

RG40 1AS

United Kingdom

Contact name: Mike Aslin

Email: [maslin@wokingham-tc.gov.uk](mailto:maslin@wokingham-tc.gov.uk)

Website: <http://www.wokingham-tc.gov.uk>

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government

